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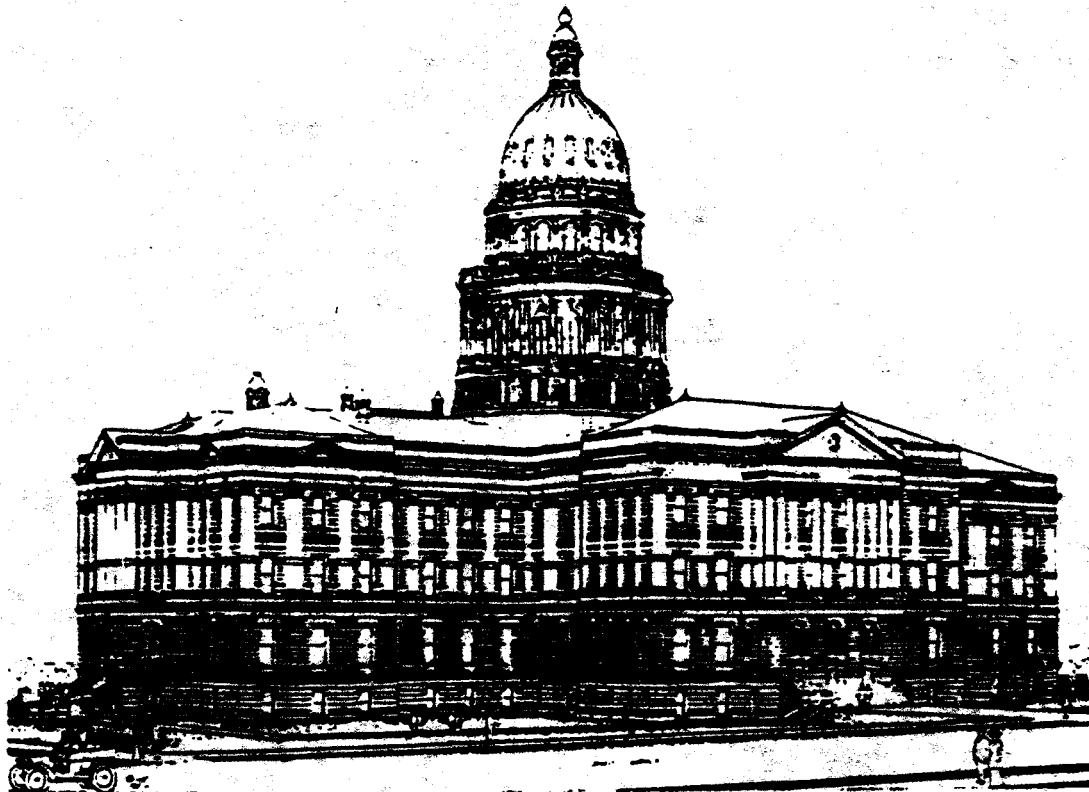
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0454 State Capitol Building Advisory Committee Annual Report 1998-1999



# **State Capitol Building Advisory Committee**

**Report to the  
COLORADO  
GENERAL ASSEMBLY**

**Colorado Legislative Council  
Research Publication No. 454  
August 1999**

**ANNUAL REPORT  
FY 1998-99**

**STATE CAPITOL BUILDING ADVISORY COMMITTEE**

**Report to the  
Colorado General Assembly**

**Research Publication No. 454  
August 1999**

# COLORADO GENERAL ASSEMBLY

EXECUTIVE COMMITTEE  
Sen. Ray Powers, Chairman  
Rep. Russell George, Vice Chairman  
Sen. Tom Blickensderfer  
Sen. Michael Feeley  
Rep. Doug Dean  
Rep. Ken Gordon



STAFF  
Charles S. Brown, Director  
David Hite, Deputy Director

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Sen. Gigi Dennis  
Sen. Rob Hernandez  
Sen. Doug Lamborn  
Sen. Pat Pascoe  
Sen. Bill Thiebaut  
Rep. Bob Bacon  
Rep. Dorothy Gottlieb  
Rep. Dan Grossman  
Rep. Steve Johnson  
Rep. Shawn Mitchell  
Rep. Bryan Sullivant

August 2, 1999

Members of the Sixty-second General Assembly,

Submitted herewith is the "State Capitol Building Advisory Committee Annual Report for FY 1998-99."

The purpose of the report is to provide an annual summary of the committee's activities, including an explanation of the significant issues considered by the committee; a review of Capitol improvement projects; updates on Capitol publications and memorabilia; a review of committee events; and an explanation of committee recommendations to the Capital Development Committee and the Governor.

The annual report also serves as an informational document for the Capital Development Committee, the Governor, the interested public, and any other entity or individual interested in the advisory committee's consideration of issues regarding the Capitol and its grounds.

Respectfully submitted,

A handwritten signature in cursive script that reads "Charles S. Brown".

Charles S. Brown, Director

# TABLE OF CONTENTS

<b>LETTER OF TRANSMITTAL</b> .....	iii
<b>TABLE OF CONTENTS</b> .....	v
<b>MEMBERS OF THE COMMITTEE</b> .....	vii
<b>EXECUTIVE SUMMARY</b> .....	ix
<b>STATUTORY AUTHORITY AND RESPONSIBILITIES</b> .....	1
<b>SIGNIFICANT ISSUES</b> .....	3
<b>CAPITOL IMPROVEMENT PROJECTS</b> .....	11
<b>PUBLICATIONS AND MEMORABILIA</b> .....	13
<b>COMMITTEE EVENTS</b> .....	15
<b>SUMMARY OF RECOMMENDATIONS</b> .....	17
<b>MATERIALS AVAILABLE</b> .....	21
Meeting Summaries .....	21
Memoranda and Reports .....	22

# STATE CAPITOL BUILDING ADVISORY COMMITTEE

## Members of the Committee

July 1998 to January 1999

Senator Tony Grampsas, Chairman

Ms. Betty Chronic, Vice Chairman

Ms. Joan Albi

Ms. Lee Bahrych

Ms. Carol Coover-Clark

Mr. Clayton Cole

Ms. Georgianna Contiguglia

Mr. Gary Newell

Senator Dottie Wham

## Members of the Committee

February 1999 to June 1999

Senator Dottie Wham, Chairman

Ms. Betty Chronic, Vice Chairman

Ms. Joan Albi

Ms. Lee Bahrych

Ms. Carol Coover-Clark

Mr. Clayton Cole

Ms. Georgianna Contiguglia

Mr. Gary Newell

Mr. Paul Schauer

## Legislative Council Staff

Steve Tammeus,  
Senior Fiscal Analyst

## Office of Legislative Legal Services

Debbie Haskins,  
Senior Staff Attorney

# EXECUTIVE SUMMARY

## **Committee Charge**

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Section 24-82-108 of the Colorado Revised Statutes establishes the State Capitol Building Advisory Committee's authority to serve in an advisory capacity to the Capital Development Committee and the Governor on certain issues regarding the Capitol and its grounds.

There are nine members on the advisory committee. Three members are appointed by the Governor, two are appointed by the President of the Senate, two are appointed by the Speaker of the House, and two members serve ex officio. Of the three members appointed by the Governor, one is to be an architect knowledgeable about the historic and architectural integrity of the building. The ex officio members are to be the president of the state historical society or a designee of the president, and the executive director of the Department of Personnel or a designee of the executive director. Appointed members serve a term of two years, while ex officio members serve as long as their office is held.

The committee is required to meet at the Capitol at least three times per year at the call of the chairman. One meeting is to be designated at the annual meeting. At the annual meeting, members elect a chairman to serve for one year of the member's term. All members of the committee are volunteers and serve at no expense to the state.

## **Committee Activities**

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The State Capitol Building Advisory Committee was established by House Bill 91-1007, a measure signed by the Governor on May 16, 1991. Since its first meeting on July 26, 1991, the committee has met on almost a monthly basis to consider a wide variety of issues concerning the Capitol and its grounds. The committee has been involved in continuing deliberations regarding renovation of the Capitol, fire and life safety provisions, improvements to the Capitol grounds, public use of the Capitol and its grounds, use of public space in the Capitol for the display of art and memorials, and controlled maintenance requirements for the Capitol.

The committee also serves as an effective agent and liaison of the General Assembly and the Governor. The committee is committed to spending necessary time to assist in implementing the broad policy decisions of the General Assembly as well as making recommendations upon proposals offered by citizens and citizen groups.

The advisory committee held nine regular committee meetings during FY 1998-99. Additionally, several subcommittees of the advisory committee met on an as-needed basis throughout the year to consider a variety of issues. The major activities performed by the



committee during the year included: a review of the regulations regarding public use of the Capitol and its grounds; an assessment of the condition of the stained glass windows in the Capitol; an evaluation of controlled maintenance requirements for the Capitol; a review of current practices regarding memorials to legislators and staff; an assessment of public comment regarding the Civil War monument on the Capitol west lawn; oversight of two major capital construction projects and one emergency maintenance project; development of a new historical and educational publication; and a review of an assessment of security provisions in the Capitol.

### **Committee Recommendations**

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Since its inception, the advisory committee has made a number of recommendations to the Capital Development Committee and the Governor, some of which resulted in statutory change.

During FY 1998-99, the committee developed recommendations regarding: refurbishment of a memorial in Lincoln Park; memorials to legislators and staff; public and commercial use of the Capitol and its grounds; a proposal for a gift of art; historical and educational publications; and renovation and maintenance of the stained glass windows in the Capitol.

The committee also developed a recommendation regarding a joint resolution to modify the inscriptions on the Civil War monument. This recommendation was the basis for legislation adopted by the General Assembly during the 1999 legislative session.

# STATUTORY AUTHORITY AND RESPONSIBILITIES

Pursuant to Section 24-82-108, C.R.S., the State Capitol Building Advisory Committee was created to “ensure that structural changes and innovations do not injure or dramatically change the state capitol building or the historic items contained within the building”.

## **Duties**

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The statute directs the advisory committee to review plans to restore, redecorate, or reconstruct space within the public and ceremonial areas of the state capitol buildings group, the legislative services building and its surrounding grounds, and the surrounding grounds of the state capitol building. The advisory committee is required to make recommendations to the Capital Development Committee and the Governor based on such plans. The statute requires the advisory committee to:

- create an inventory of furniture original to the Capitol and determine which pieces of damaged furniture are to be restored or renovated;
- present a plan for publishing publications on the history of the Capitol and for developing Capitol memorabilia for sale to the public;
- evaluate proposals for uses of the Capitol driveways; and
- evaluate proposals for the gift or loan of objects of art to the building and its grounds.

## **Additional Authority**

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The statute authorizes the advisory committee to:

- engage in long-range planning for modification and improvement to the Capitol and its grounds;
- accept gifts, grants, or donations from private or public sources to publish publications and develop memorabilia;
- expend moneys from the committee's special account for publishing and developing memorabilia; for restoring the Capitol, the Legislative Services Building, and the grounds; and for other related and necessary purposes; and
- call upon the staff of Legislative Council and the Department of Personnel/GSS for necessary assistance.

In addition, the advisory committee has occasionally been called upon by the Capital Development Committee, the Executive Committee of Legislative Council, Legislative

Council Staff, the Office of Legislative Legal Services, the Governor's office, and the interested public to consider other issues regarding the Capitol.

## SIGNIFICANT ISSUES

This section of the report summarizes the more significant issues considered by the advisory committee during the year.

### **Senate Joint Resolution 98-034, "Concerning the removal of the words "Sand Creek" from the Civil War monument"**

*Scope of issue.* During the 1998 legislative session, the Capital Development Committee (CDC) unanimously referred Senate Joint Resolution 98-034 to the Senate Committee of the Whole, subject to certain conditions. The resolution called for the removal of the words "Sand Creek" from the Civil War monument located on the Capitol west lawn. The referral required that before the words could be removed, the advisory committee should report to the CDC the cost and procedure to remove the words, the effect removing the words will have on the appearance of the monument, and the effect of removing other references on the monument to battles not related to the Civil War.

*Discussion.* In response to the CDC's motion, the advisory committee requested the Division of Real Estate Services solicit a proposal from a qualified artisan to address the CDC's technical and cost concerns. Additionally, the advisory committee, in conjunction with the Colorado Commission of Indian Affairs and the Colorado Historical Society, provided a forum in July 1998 for members of the interested public to comment on the issue. Comments were provided by Senator Bob Martinez, sponsor of the resolution; Laird Cometsvah, President of the Southern Cheyenne Sand Creek Descendants; David Halaas, Chief Historian of the Colorado Historical Society; Jennie Parker, Northern Cheyenne tribe representative for the Native American Graves Protection and Repatriation Act (NAGPRA); Steven Parker, representative of the Northern Cheyenne tribe; and Tom Meier, President of the Boulder Museum of History.

Authorized representatives of the Northern Cheyenne and Southern Cheyenne Sand Creek Descendants expressed grateful support of the legislature's efforts to recognize the incident at Sand Creek as a massacre and not a military battle. However, they respectfully requested the words "Sand Creek" be retained on the Civil War monument, and that interpretive signage be placed at the monument to "inform and educate the public about the holocaust of Sand Creek and its meaning to all peoples".

As a result of the public comment provided during this meeting, the resolution sponsor proposed to reconsider the resolution and introduce new legislation for consideration during the 1999 legislative session to establish a memorial to the Sand Creek massacre.

**Recommendation.** The advisory committee recommended the words "Sand Creek" be retained. The committee further recommended appropriate interpretation of the Sand Creek Massacre be developed for permanent display on the Capitol grounds.

Senate Joint Resolution 99-017, concerning the Civil War monument's reference to the Sand Creek massacre, was later adopted to endorse the sentiment of the public comment.

The Colorado Historical Society was granted federal funding by the Denver Regional Council of Governments (DRCOG) for the Roadside Interpretation Program. A portion of this funding has since been allocated for interpretive signage at the Capitol for the Sand Creek massacre. The historical society, in conjunction with an advisory committee subcommittee and the resolution sponsors, has been developing proposals for appropriate signage.

### **Refurbishment of the Sadie M. Likens Memorial Fountain**

**Scope of issue.** This memorial, located in Lincoln Park at the corner of Colfax and Broadway, was dedicated in 1923 to the memory of Sadie Morehouse Likens. The black granite and brass memorial was financed by members of the Grand Old Army of the Republic, Ladies of the Grand Army, the Women's Relief Corps, the Daughters of Veterans, the Sons of Veterans, and friends.

The memorial was originally designed to function as a public drinking fountain, therefore, it was placed in a location that provided ready access to pedestrians. Over the course of the past 76 years, the memorial suffered the wear and tear of weather, vandalism, and age. The non-functional fountain bowls had been used as trash receptacles, the granite and brass surfaces were coated with heavy grime, and one of the two brass memorial plaques had been vandalized. Maintenance efforts had been minimal to non-existent. The condition of the memorial warranted refurbishment.

**Discussion.** In November, 1998, the advisory committee considered a proposal submitted by Colorado Women Veterans to refurbish the memorial with private funding.

**Recommendation.** The advisory committee recommended the memorial fountain be refurbished. Upon the Capital Development Committee's approval of this recommendation, the advisory committee assisted the women veterans in developing refurbishment requirements that conform to the Secretary of the Interior's guidelines for renovation of such historical memorials. The advisory committee also assisted the women veterans with preparations for an official rededication ceremony for the refurbished memorial held on June 1, 1999. The advisory committee discussed the possibility of recommending the memorial be relocated at some future date to a more appropriate site in Lincoln Park.

## **Memorials to Legislators and Staff**

*Scope of issue.* The advisory committee has considered several requests for memorials to honor former legislators and staff members, either posthumously or in vivo. Current advisory committee policy, approved by the Capital Development Committee, stipulates that any proposal for donated or loaned art to be displayed in the public areas of the Capitol memorializing an event or the death of an individual shall not be considered by the advisory committee during the 25 year period subsequent to the event or death to be memorialized.

*Discussion.* After reviewing the memorial practices currently employed by the legislative and executive branches, and the practices of some other states, the advisory committee developed and submitted recommendations to the Capital Development Committee for consideration.

*Recommendation.* Those recommendations were suggested to be included as an addendum to the advisory committee's "Criteria and Procedures for the Gift or Loan of Objects of Art and Memorials to the Capitol or its Grounds". Those recommendations were limited to requests for memorials to be displayed in public spaces of the Capitol. The advisory committee is considering revisions to those recommendations.

## **Public Use of the Capitol Group Buildings and Grounds**

*Scope of first issue.* The Capital Development Committee requested the advisory committee review the permit application process for public use of the Capitol group buildings and grounds. The request was generated due to recurring occasions of minor damage to the Capitol interior, the Capitol grounds, and Lincoln Park during public events. The advisory committee was also aware of unresolved requests from the public to use the Capitol first floor and rotunda for events such as weddings, debutante balls, fund raisers, and social parties.

*Discussion.* The advisory committee learned that two permit application processes were being employed; one by the Governor's office for public use of the Capitol first floor and rotunda, the other by the Division of Real Estate Services for demonstrations or special events on Capitol grounds. Neither application process was found to be applicable to public use of the interior of the Capitol, the Legislative Services Building, or other Capitol group buildings.

Upon further review, the advisory committee learned the existing permit regulations for the use of state Capitol buildings group grounds have been developed and administered by the Department of Personnel/GSS per the provisions of the Colorado Administrative Procedures Act. After reviewing those regulations with Legislative Legal Services staff, the committee determined the existing regulations to be sufficient for public use of the Capitol grounds for demonstrations and special events. However, the committee learned statutes

and state regulations are silent on issues regarding requests for public use of the interior of the Capitol or other Capitol group buildings.

***Recommendation.*** The advisory committee recommended the Division of Real Estate Services use “best judgement” in the enforcement of those regulations with regard to the interior of the Capitol, the Legislative Services Building, or other Capitol group buildings. The advisory committee developed no recommendations for additional regulations for public use of the interiors of Capitol group buildings.

***Scope of second issue.*** A request was submitted to the Division of Real Estate Services by the First Night Colorado Program, a private not-for-profit organization, to use the main hallway of the Legislative Services Building as an ancillary performance venue for First Night Colorado activities to be held on New Year’s Eve. The organization had initially requested use of the Capitol building as a complement to the Colorado History Museum which had been secured as the primary venue for those activities.

***Recommendation.*** Based upon the advisory committee’s recommendation, the Capital Development Committee granted permission on a trial basis, subject to several conditions. The Division of Real Estate Services and Colorado State Patrol monitored the event and reported no adverse occurrences.

***Scope of third issue.*** A request was submitted through the Office of Legislative Services by representatives of the State of Colorado for the members of the National Conference of Commissioners on Uniform State Laws to use the Capitol for a welcoming reception. The national organization was planning for an annual meeting in Denver in July 1999.

***Discussion.*** The advisory committee found in favor of the request, but did not refer a recommendation to the Capital Development Committee because the event sponsors had previously filed a permit application with the Governor’s office for the use of the Capitol rotunda and first floor. Additionally, the Secretary of the Senate and the Chief Clerk of the House indicated an intention to assist the sponsors with the program.

***Scope of fourth issue.*** A request was submitted to the Executive Committee of Legislative Council by the proprietor of a shoe shine service to locate a mobile shoe shine station in the Capitol.

***Discussion.*** During discussions with Legislative Legal Services staff, the committee found that the Division of Real Estate Services is statutorily charged with control of day-to-day operations of all Capitol group buildings and grounds. The advisory committee also found that the division's current regulations prohibit solicitation and/or commercial enterprise on Capitol buildings group grounds. The division has historically prohibited

commercial solicitation in all Capitol group buildings in the interest of personnel safety and security.

**Recommendation.** Based upon these findings, the advisory committee recommended the request be denied.

**Scope of fifth issue.** A request was submitted to the Division of Real Estate Services by an interested citizen to prohibit commercial enterprise from using Lincoln Park. The citizen's request was based upon concern about recurring damage to the memorials, stonework, and floral gardens in the park during events such as the Taste of Colorado, Cinco de Mayo, and the CHUN People's Fair.

**Discussion.** The committee learned these events initially were wholly contained within Civic Center Park. The City and County of Denver administers the fees and schedules for all events in Civic Center Park. Over the years, the events have outgrown the city-and-county park and have spilled over into adjacent state-owned Lincoln Park. The Division of Real Estate Services has historically granted permits for the use of Lincoln Park to accommodate the events.

In recent years Lincoln Park has sustained damage during these events, including cooking oil stains on the memorial stonework; vehicle grease stains on the sandstone paving; vehicle rutting in the grassy areas; uprooted shrubberies and rose bushes; and pedestrian trampling in the floral gardens. The division has been successful in obtaining compensation from the event promoters for the costs of repairs, but has had limited success in being able to eliminate recurring damage.

The committee, recognizing that Lincoln Park is property of the people of the state, expressed concern as to whether the park is an appropriate venue for such events. Members of the committee inquired whether the use of Lincoln Park should be limited to the general public, and be restricted from use by organized commercial events.

**Recommendation.** The committee recommended the Division of Real Estate Services request the Office of the Attorney General review the regulations for public use of the Capitol grounds and provide a legal opinion as to whether commercial events should be prohibited from using Lincoln Park.

## **Controlled Maintenance**

**Scope of issue.** The advisory committee, in cooperation with the Department of Personnel/GSS and with the approval of the Capital Development Committee, is authorized to engage in long-range planning for modifications and improvements to the state Capitol and its surrounding grounds. The advisory committee considered the fact that most of the operating systems in the Capitol building have been in service for decades with little or no upgrades since they were installed.



**Discussion.** The committee learned the heating, ventilation, and air conditioning (HVAC) system in the Capitol is currently comprised of 43 non-integrated air handling systems that supply make-up air, exhaust air, and conditioned air to the building. Many of these systems have been in operation for over 50 years, have exceeded their useful lives, and require continuous maintenance. These independent systems provide air conditioning to only about 31 percent of the space in the building, while over 70 window mounted air conditioning units serve the remainder. The age of the existing steam heating system mandates almost continual repair. Repair parts are virtually nonexistent and, in some cases, must be custom made.

The committee also learned the domestic hot and cold water system is experiencing severe corrosion due to its age. Vertical waste lines are corroded and semi-plugged. The Division of Real Estate Services has recently replaced some of the system during routine maintenance. In addition to these building system deficiencies, the committee became aware of other maintenance requirements for roofing systems, lighting, draperies, doors and woodwork, granite and stone, Venetian blinds, public restrooms, and interior hallways.

The committee expressed considerable concern for the lack of appropriate fire and life safety, and security provisions in the Capitol. A review of the Capitol's maintenance history revealed that very few system upgrades and safety improvements have been accomplished, and that a controlled maintenance and improvement plan has not been coordinated with Capitol tenants.

**Recommendation.** After consulting with the Director of the State Buildings Program, the advisory committee recommended the Division of Real Estate Services, as custodian of the Capitol, develop a comprehensive five-year controlled maintenance and capital construction plan for the Capitol.

The plan should be based upon the advisory committee's "Recommendations Concerning the Capitol", dated January 30, 1998. These recommendations were endorsed by the Capital Development Committee and recognized by the General Assembly in Senate Joint Resolution 98-029, concerning the renovation of the State Capitol.

The advisory committee further recommended the plan development be coordinated with the House of Representatives and the Senate; the offices of the Governor, Lieutenant Governor, and Treasurer; the Office of Legislative Legal Services; and Legislative Council Staff.

As a result of the recommendation, the Division of Real Estate Services will conduct a building audit to evaluate the condition of the building structure and operating systems, coordinate the development of controlled maintenance and capital construction requirements for the Capitol, and submit appropriate funding requests to the State Buildings Program and the Office of State Planning and Budgeting.

## **Security Conditions at the Capitol**

***Scope of issue.*** The Executive Committee of Legislative Council engaged a security consultant during the 1999 legislative session to assess security conditions at the Capitol and the Legislative Services Building. The consultant started the assessment by conducting a survey of security conditions in those facilities. An ad hoc committee, comprised of staff members of the executive and legislative branches, was formed to analyze the survey results and to formulate preliminary recommendations.

In June, the Executive Committee referred the issue to the Capital Development Committee to consider the ad hoc committee's recommendations. To assist the process in an expedient manner, a subcommittee comprised of members of the Capital Development Committee and the Capitol Advisory Committee was established to review preliminary analysis and recommendations.

***Discussion.*** The advisory committee was informed of the extent of the security assessment, the roles of the ad hoc working group and the subcommittee, and the process to assess priorities for implementation.

***Recommendations.*** As of June 30, 1999, the ad hoc committee had submitted no recommendations to the subcommittee or the advisory committee for consideration.

## **Proposal for a Gift of Art**

***Scope of issue.*** Per procedures approved by the Capital Development Committee, the advisory committee is required to annually consider proposals for donated or loaned art for the public areas of the Capitol or its surrounding grounds. The advisory committee is limited to recommending no more than one proposal per year for the placement of donated art.

***Discussion.*** The committee received one proposal for donated art during FY 1998-99. That proposal had been previously submitted for consideration during FY 1996-97. The decision of the advisory committee at that time was to recommend the Capital Development Committee not accept the gift for display in public space in the Capitol. It was the advisory committee's opinion the object does not meet the committee's criteria for the acceptance of art for the building's public areas.

***Recommendation.*** The advisory committee maintained the previous year's decision for the current proposal. Additionally, evaluation procedures stipulate that proposals accompanied by an unfavorable recommendations may not be considered again by the advisory committee during the following three consecutive years.

# CAPITOL IMPROVEMENT PROJECTS

The advisory committee is statutorily required to review plans to restore, redecorate, or reconstruct space within the public and ceremonial areas of the Capitol buildings group, the Legislative Services Building, and the surrounding grounds; and to make recommendations to the Capital Development Committee and the Governor. The following paragraphs summarize Capitol improvement projects that were recommended and funded.

## **Capitol Dome Improvements**

This project, under the supervision of the Division of Real Estate Services in the Department of Personnel, was jointly funded by a Colorado Historical Society grant and capital construction funds. Total funding for the project was approved at \$262,000. The project provided necessary structural repairs to the dome's exterior, and functional and historical improvements to the dome's public observation level and adjoining attic.

The installation of exterior structural, roofing, and water drainage improvements, and the design and fabrication of interior improvements were completed by May 1998. The advisory committee elected to not initiate construction and installation activities in the dome interior until after the completion of the 1998 legislative session.

Interior improvements completed during the 1998 interim included window glass and frame replacement, new oak casework, a new brass safety hand railing, electrical wiring upgrades, additional historic lighting fixtures, interior paint and plaster repairs, new flooring, a new public drinking fountain, and improved signage for the rotunda stained glass portraits. The committee, in conjunction with the Colorado Historical Society, developed the specifications for these improvements to ensure the historical integrity of the Capitol was maintained.

In addition to these functional improvements, the committee developed criteria for the design and construction of a historical and educational exhibit area in the Capitol attic landing just below the public observation level. The exhibits provide a historical account of the construction of the Capitol. The advisory committee hosted a public ceremony in March 1999 to dedicate the refurbished observation level and the new exhibits.

## **Landscape Master Plan, Phase III**

Senate Bill 97-215 provided \$1,745,403 capital construction funds to complete the Capitol Landscape Master Plan, Phase III. The advisory committee, in conjunction with the Division of Real Estate Services, established the master plan to maintain the image of the Capitol through the restoration of significant historical elements of the grounds of the Capitol and Lincoln Park while incorporating complementary, historical design elements.

The goals of the plan improve the appearance of the grounds, improve pedestrian circulation, alleviate safety hazards, and replace deteriorating walkways. Phase III accomplishes the following:

- West Lawn, West Entry Plaza, and Civil War monument - sandstone paving and steps (crescent walkways), grading, granite paving, lighting, benches, irrigation improvements, trees, and shrubs;
- Colfax Avenue - concrete paving, lighting, utility relocation, curb and gutter replacement, trees, grates and guards; and
- East Lawn - sandstone walkway extensions at the memorial pods.

The advisory committee and the Colorado Council on the Arts have entered into a partnership to jointly establish design criteria and evaluate proposals to integrate artwork into the project under the provisions of the Art in Public Places statute.

The landscape design was completed in 1998, construction materials were acquired, and construction started immediately after adjournment of the 1999 legislative session. The project is scheduled to be complete by December 1999.

### **Senate Stained Glass Windows**

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During a routine cleaning of the stained glass windows in the Senate chambers, it became apparent two exterior windows (Nicholson and Moffat) were in an advanced state of deterioration. Upon further examination by qualified stained glass artisans, the advisory committee informed the Capital Development Committee the windows were in need of immediate emergency renovation.

After consultation with the Colorado Historical Society and the State Buildings Program, the advisory committee recommended the windows be renovated prior to the 1999 legislative session. The cost of the renovation, valued at less than \$25,000, qualified as emergency maintenance funding under the State Buildings Program. The Capital Development Committee approved the request in November 1998. The renovation was completed immediately thereafter. A photographic journal of the renovation process was provided to the advisory committee and the Division of Real Estate Services.

Additionally, the advisory committee requested an assessment of all stained glass windows in the Capitol. That assessment indicated all remaining stained glass windows appear to be in good condition. Some were found to be in need of minor repairs, while all were in need of routine cleaning. The advisory committee requested the Division of Real Estate Services prepare an annual maintenance plan for all stained glass windows in the Capitol and request sufficient annual operating budget to cover the maintenance costs.

# **PUBLICATIONS AND MEMORABILIA**

The advisory committee is statutorily required to present a plan to the Capital Development Committee for publishing publications on the history of the Capitol and developing Capitol memorabilia for sale to the public. These publications and memorabilia are to promote historic interest in the State Capitol and to produce moneys to enhance preservation of original and historic elements of the building.

Per the original plan adopted in 1991, the advisory committee published "The Pride of Our People", a color booklet on the history of the Capitol; and "Women's Gold", a color brochure on the history of the Women's Gold tapestry displayed in the Capitol. The committee also developed a color video tour of the Capitol and a framed photo of the Capitol with authentic gold flakes from the dome.

These publications and memorabilia are offered for sale to the visiting public by the Capitol tour guides. Revenue from these sales has not only covered publication costs, but has additionally funded the acquisition of oak benches, a presidential portrait, historic lighting fixtures and furniture original to the Capitol, and plantings for the Closing Era Monument on the Capitol east lawn.

## **State Symbols and Emblem Brochure**

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In addition to the publications and memorabilia mentioned above, the Capital Development Committee authorized the advisory committee to develop and publish a state symbols and emblem brochure to be provided free of charge to school children visiting the Capitol. The color brochure includes fifteen hand-painted pictures and descriptions of the state symbols, emblems, and seal. Funding for the publication was jointly provided by the advisory committee, Legislative Council, the House of Representatives, and the Senate.

The brochure quickly became a favorite of the visiting public, members of the legislature, and the Governor's office. The initial printing of 5,000 brochures in December 1998 was depleted in a very short time. Since that time, additional printings of 15,000 brochures have been requested and funded by Legislative Council, the Governor's office, State Archives, and private entities. Legislative Council staff anticipates the need to print 50,000 copies on a biannual basis.

## **Policies and Fees**

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Shortly after the state symbols and emblem brochure was produced, the advisory committee received requests to reprint the brochure's color images in commercial publications and textbooks. To accommodate these requests, and any requests in the future, the advisory committee developed policies for the use of images contained within

publications of the committee. The policies were based upon those of the Colorado Historical Society for the use of photographs from or of Society collections. The policies establish nominal fees for commercial use of the images.

### **Joint Ventures**

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The advisory committee, in March 1999, appointed a subcommittee to develop recommendations for additional publications and memorabilia, including proposals for potential joint ventures with commercial designers.

### **Annual Sales**

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The publications and memorabilia developed by the advisory committee are offered for sale to the visiting public by the Capitol tour guides. The following table provides a summary of the inventory and annual sales of each.

<b>Publication or Memorabilia</b>	<b>Original Inventory</b>	<b>Previous Years' Sales</b>	<b>FY 97-98 Sales</b>	<b>FY 98-99 Sales</b>	<b>Remaining Inventory</b>
<b>Pride of the People</b>	10,100	4,158	242	289	5,411
<b>Women's Gold</b>	5,000	1,216	406	409	2,969
<b>Video Tour</b>	500	171	50	42	237
<b>Framed Photo</b>	400	279	31	24	66

# COMMITTEE EVENTS

## **Legislative Reception**

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The advisory committee hosted a reception on the morning of the first day of the 1999 legislative session to welcome returning legislators and their families; and newly elected legislators, state officials, and their families. Funding for the costs of the occasion was provided by the General Assembly.

## **Dedication Ceremonies**

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The advisory committee assisted the Colorado Women Veterans with rededication ceremonies for the refurbished Sadie M. Likens memorial fountain in Lincoln Park. The ceremonies were conducted in June 1999 by members of the Colorado Women Veterans, state and city officials, city dignitaries, and volunteers under the Department of Military Affairs.

The memorial refurbishment was accomplished with private funds by the Colorado Women Veterans under the supervision of the advisory committee, the Division of Real Estate Services, and the Colorado Historical Society.

## **Colorado Day**

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Ulysses S. Grant signed the bill on August 1, 1876 to make Colorado the 38<sup>th</sup> state. The citizens of the Centennial State have observed Colorado Day in a variety of ways since it was established as a legal holiday in 1907. In 1967, the Colorado Legislature voted to make the holiday a three-day celebration. In 1988, Colorado Day was converted to a commemorative holiday.

In 1997, the Capitol Building Advisory Committee, the Colorado Historical Society, and the Capitol Tour Guide Coordinator revived Colorado Day celebrations as a continuing program to bring attention to the grandeur of the State Capitol, to educate visitors of the Capitol's significance in Colorado history, and to provide an opportunity for the public to appreciate the fascinating history of the Centennial State. Family-oriented educational and historical programs were conducted at the Capitol and the Colorado History Museum to celebrate the 121<sup>st</sup> anniversary of Colorado statehood and the 100<sup>th</sup> anniversary of the establishment of the Capitol tour guide volunteers.

Festivities at the Capitol and the museum during the 1998 Colorado Day celebration included self-guided tours, visits with historic Colorado personalities, Colorado History Day student contests, student musical presentations, "the best Colorado Birthday Cake" contest, band concerts, and interactive demonstrations of pioneer tasks such as butter churning, gold panning, and cornmeal grinding and baking.

# SUMMARY OF RECOMMENDATIONS

The advisory committee developed the following recommendations for consideration by the Capital Development Committee, the Executive Committee of Legislative Council, and the Governor.

## **Civil War Monument**

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**Recommendation.** The advisory committee recommended the words "Sand Creek" be retained on the Civil War monument on the Capitol West Lawn. The committee further recommended appropriate interpretation of the Sand Creek Massacre be developed for permanent display on the Capitol grounds.

**Result.** Senate Joint Resolution 99-017 was adopted to endorse the committee's recommendations. Federal funding was allocated for interpretive signage at the Capitol for the Sand Creek massacre. Proposals for appropriate signage are being developed for the advisory committee's consideration.

## **Sadie M. Likens Memorial Fountain**

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**Recommendation.** The advisory committee recommended the memorial fountain be refurbished with private funding. The advisory committee also discussed the possibility of recommending the memorial be relocated at some future date to a more appropriate site in Lincoln Park.

**Results.** Upon the Capital Development Committee's approval, the advisory committee assisted in developing refurbishment requirements and in conducting an official rededication ceremony for the refurbished memorial.

## **Memorials to Legislators and Staff**

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**Recommendation.** The advisory committee developed recommendations for memorials to legislators and staff to be displayed in the Capitol.

**Result.** The advisory committee is considering revisions to those recommendations.



## **Public Use of the Capitol Group Buildings and Grounds**

**Recommendation.** The advisory committee recommended the Division of Real Estate Services continue to enforce existing regulations regarding public use of the Capitol grounds for demonstrations or special events. The committee further recommended the Legislative Services Building and the Capitol be made available for certain public events on a limited, trial basis.

**Result.** The Legislative Services Building was made available for a not-for-profit event on New Year's Eve, 1998. The Division of Real Estate Services and the Colorado State Patrol monitored the event and reported no adverse occurrences. The Capitol has been made available for a legislative reception during July 1999. The advisory committee has volunteered to serve as "Capitol hosts" for the event.

**Recommendation.** The advisory committee recommended commercial enterprise activities be prohibited in the Capitol building.

**Result.** A request to establish a commercial enterprise in the Capitol was denied. The Division of Real Estate Services continues to enforce the practice of prohibiting commercial activities in the Capitol.

**Recommendation.** The advisory committee recommended the Division of Real Estate Services request the Office of the Attorney General review the regulations for public use of the Capitol grounds to determine whether commercial events should be restricted from Lincoln Park.

**Result.** The advisory committee and the division are awaiting a response from the Attorney General.

## **Controlled Maintenance Plan**

**Recommendation.** The advisory committee recommended the Division of Real Estate Services develop a comprehensive, coordinated five-year controlled maintenance and capital construction plan for the Capitol.

**Result.** The division will conduct a building audit to evaluate the condition of the Capitol building structure and operating systems. A subcommittee comprised of advisory committee members and division staff has been established to oversee the development and coordination of a controlled maintenance plan.

## **Proposal for a Gift of Art**

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**Recommendation.** The advisory committee recommended a proposal for a gift of art to the Capitol not be accepted. The object of art was determined to not meet the criteria for the acceptance of art for the building's public areas. The committee suggested the object may be more appropriately displayed in a non-public location in the Capitol.

**Result.** The proposal sponsor may elect to investigate potential non-public display locations.

## **Senate Stained Glass Windows**

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**Recommendation.** The advisory committee recommended the Moffat and Nicholson stained glass windows in the Senate chambers be renovated.

**Result.** Emergency controlled maintenance funds were approved and the windows were renovated prior to the 1999 legislative session.

## **State Symbols and Emblem Brochure**

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**Recommendation.** The advisory committee recommended a state symbols and emblem brochure be developed to be provided free of charge to school children visiting the Capitol.

**Result.** Funding for the publication was provided by the advisory committee, Legislative Council, the House of Representatives, and the Senate. Over 20,000 brochures have been printed and distributed by the Capitol tour guides, legislators, the Governor's office, and private entities. Legislative Council staff anticipates to print 50,000 copies on a biannual basis.

# MATERIALS AVAILABLE

The following meeting summaries, memoranda, and reports are available from Legislative Council staff.

<b>Meeting Summaries</b>	<b>Topics Discussed</b>
July 31, 1998	Senate Joint Resolution 98-034, regarding the Civil War monument; proposals for gifts of art; Colorado Statehood Day; publications; and project updates
September 25, 1998	Permit applications for public use of the Capitol; assessment of the stained glass windows; publications; project updates; and a proposal to refurbish the Sadie M. Likens memorial
October 28, 1998	Publications; deli furnishings; stained glass windows; refurbishment of the Likens memorial; permit applications for public events; project updates; signage for the Civil War monument; feasibility study of a chapel in the capitol; and Capitol controlled maintenance
November 24, 1998	Publications; refurbishment of the Likens memorial; stained glass windows; request for a public event in the Legislative Services Building; permits for public use of the Capitol; Capitol controlled maintenance; signage for the Civil War monument; deli furnishings; project updates; and preparations for a legislative reception
January 22, 1999	Tour of Capitol dome renovation; Capitol controlled maintenance; permit applications for public events; refurbishment of the Likens memorial; informational signage in the Capitol; and project updates
February 26, 1999	Permit applications for public events; statutory authority of the advisory committee; Capitol security provisions; Capitol controlled maintenance; a request to locate a mobile shoe shining station in the Capitol; refurbishment of the Likens memorial; and project updates

March 26, 1999 Policies for proposals for gifts of art and requests for memorials; joint ventures on publications and memorabilia; Capitol controlled maintenance; project updates; a request for commercial use of publications; 1999 legislation; and a request for commercial use of the Capitol grounds

May 21, 1999 Topics of interest to Mrs. Frances Owens; a proposal for a gift of art to the Capitol; a request for a reception in the Capitol; preparations for Colorado Statehood Day; project updates; Capitol controlled maintenance; and 1999 legislation

June 25, 1999 Security provisions in the Capitol; Colorado Statehood Day; public use of Lincoln Park; building audit and controlled maintenance plan; fire safety; and West Lawn landscape plan.

## **Memoranda**

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*Recommendations for Memorials to Legislators and Staff, June 15, 1998*

*Updates on the Capital Construction Projects Authorized for the Capitol Dome and the Landscape Master Plan, June 17, 1998*

*Evaluation of the Stained Glass Windows in the Capitol Building, November 4, 1998*

*Recommendation for a Request to Locate a Mobile Shoe Shining Station in the Capitol, March 5, 1999*

*Updates on the Capitol Construction Projects Authorized for the Capitol Dome and the Landscape Master Plan, and a Recommendation to Refurbish the Sadie M. Likens Memorial, March 5, 1999*

## **Reports**

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*State Capitol Building Advisory Committee, 1991-1998; Statutory Authority, Guidelines, and Recommendations, Colorado Legislative Council Research Publication No. 453, March 1999*