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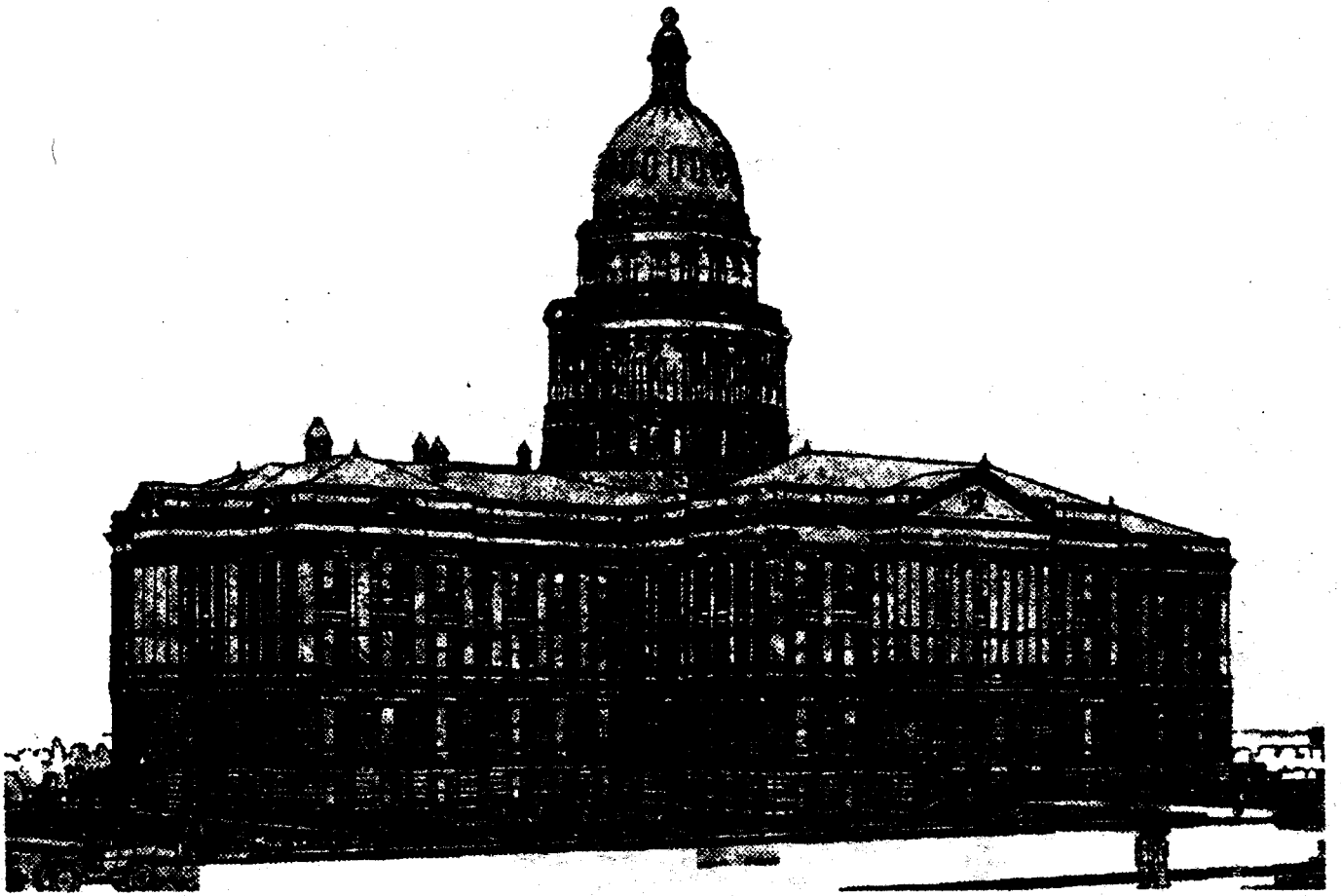
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**State Capitol Building
Advisory Committee
1999-2000**

**Report to the
COLORADO
GENERAL ASSEMBLY**

**Colorado Legislative Council
Research Publication No. 473
August 2000**

**ANNUAL REPORT
FY 1999-2000**

**STATE CAPITOL BUILDING
ADVISORY COMMITTEE**

**Report to the
Colorado General Assembly**

**Research Publication No. 473
August 2000**

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August 4, 2000

Members of the Sixty-second General Assembly:

Submitted herewith is the "State Capitol Building Advisory Committee Annual Report for FY 1999-2000."

The purpose of the report is to provide an annual summary of the committee's activities, including an explanation of the significant issues considered by the committee; a review of Capitol improvement projects; updates on Capitol publications and memorabilia; a review of committee events; and an explanation of committee recommendations to the Capital Development Committee and the Governor.

The annual report also serves as an informational document for the Capital Development Committee, the Governor, the interested public, and any other entity or individual interested in the advisory committee's consideration of issues regarding the Capitol and its grounds.

Respectfully submitted,

Charles S. Brown
Director

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STATE CAPITOL BUILDING ADVISORY COMMITTEE

Members of the Committee

Senator Dottie Wham, Chairman
Mr. Paul Schauer, Vice Chairman
Ms. Lee Bahrych
Ms. Betty Chronic
Mr. Clayton Cole
Ms. Georgianna Contiguglia
Ms. Carol Coover-Clark
Mr. Rick Malinowski
Ms. Mickey Pearce

Legislative Council Staff

Steve Tammeus,
Senior Fiscal Analyst

Office of Legislative Legal Services

Debbie Haskins,
Senior Staff Attorney

EXECUTIVE SUMMARY

Committee Charge

Section 24-82-108 of the Colorado Revised Statutes establishes the State Capitol Building Advisory Committee's authority to serve in an advisory capacity to the Capital Development Committee and the Governor on certain issues regarding the Capitol and its grounds.

There are nine members on the advisory committee. Three members are appointed by the Governor, two are appointed by the President of the Senate, two are appointed by the Speaker of the House, and two members serve ex officio. Of the three members appointed by the Governor, one is to be an architect knowledgeable about the historic and architectural integrity of the building. The ex officio members are to be the president of the state historical society or a designee of the president, and the executive director of the Department of Personnel or a designee of the executive director. Appointed members serve a term of two years, while ex officio members serve as long as their office is held.

The committee is required to meet at the Capitol at least three times per year at the call of the chairman. One meeting is to be designated at the annual meeting. At the annual meeting, members elect a chairman to serve for one year of the member's term.

Committee Activities

The State Capitol Building Advisory Committee was established by House Bill 91-1007, a measure signed by the Governor on May 16, 1991. Since its first meeting on July 26, 1991, the committee has met on almost a monthly basis to consider a wide variety of issues concerning the Capitol and its grounds. The committee has been involved in continuing deliberations regarding renovation of the Capitol, fire and life safety provisions, improvements to the Capitol grounds, public use of the Capitol and its grounds, use of public space in the Capitol for the display of art and memorials, and controlled maintenance requirements for the Capitol.

The committee also serves as an effective agent and liaison of the General Assembly and the Governor. The committee is committed to spending necessary time to assist in implementing the broad policy decisions of the General Assembly as well as making recommendations upon proposals offered by citizens and citizen groups.

The advisory committee held nine regular committee meetings, one joint committee meeting, and one two-day public symposium during FY 1999-2000. Additionally, several subcommittees of the advisory committee met on an as-needed basis throughout the year

to consider a variety of issues. The major activities performed by the committee during the year included:

- a review of the regulations regarding public use of Lincoln Park;
- a celebration of the anniversary of Colorado Statehood Day;
- an assessment of controlled maintenance requirements for the Capitol;
- a review of security improvements for the Capitol;
- a review of renovation projects at other state capitols;
- discussions regarding potential proposals for gifts of art and memorials to the Capitol;
- a reception for newly elected state officials;
- development of legislation pertinent to the committee;
- oversight and dedication of the West Lawn landscape project;
- a review of proposed legislation regarding capitol renovation;
- an assessment of proposed fire and life safety improvements for the Capitol;
- a review of the duties and responsibilities of capitol committees of other states;
- a reception at the Capitol for officials attending a national conference;
- development and presentation of a capitol renovation symposium,
- selection of wrought iron fencing artwork, under the Art in Public Places program, for the Capitol West Lawn; and
- the development of new Capitol memorabilia.

Committee Recommendations

During FY 1999-2000, the committee submitted recommendations to the Capital Development Committee and the Governor regarding:

- fire and life safety improvements proposed for the Capitol;
- replacement of the temporary ramp at the public entrance to the chambers of the House of Representatives;
- development of a five-year improvement plan for the Capitol;
- statutory changes regarding the committee's membership and authority;
- the development of a master plan, a historic structures report, and a facilities program plan for the Capitol;
- a proposal for a new state parking facility;
- legislation to establish the Colorado Veterans' Monument Preservation Trust Fund;
- development of new Capitol memorabilia in the form of gift card sets displaying the state symbols and emblems; and
- installation of security parking gates at the entrances to the Capitol's circular driveway.

STATUTORY AUTHORITY AND RESPONSIBILITIES

Pursuant to Section 24-82-108, C.R.S., the State Capitol Building Advisory Committee was created to “ensure that structural changes and innovations do not injure or dramatically change the state capitol building or the historic items contained within the building”.

Duties

The statute directs the advisory committee to review plans to restore, redecorate, or reconstruct space within the public and ceremonial areas of the state capitol buildings group, the legislative services building and its surrounding grounds, and the surrounding grounds of the state capitol building. The advisory committee is required to make recommendations to the Capital Development Committee and the Governor based on such plans. The statute requires the advisory committee to:

- create an inventory of furniture original to the Capitol and determine which pieces of damaged furniture are to be restored or renovated;
- present a plan for developing publications on the history of the Capitol and for developing Capitol memorabilia for sale to the public;
- evaluate proposals for use of the Capitol driveways; and
- evaluate proposals for the gift or loan of objects of art to the building and its grounds.

Additional Authority

The statute authorizes the advisory committee to:

- engage in long-range planning for modification and improvement to the Capitol and its grounds;
- accept gifts, grants, or donations from private or public sources to publish publications and develop memorabilia;
- expend moneys from the committee's special account for publishing and developing memorabilia; for restoring the Capitol, the Legislative Services Building, and the grounds; and for other related and necessary purposes; and
- call upon the staff of Legislative Council and the Department of Personnel/GSS for necessary assistance.

In addition, the advisory committee has occasionally been called upon by the Capital Development Committee, the Executive Committee of the Legislative Council, Legislative Council Staff, the Office of Legislative Legal Services, the Governor's office, and the interested public to consider other issues regarding the Capitol.

LEGISLATION

Since its inception, the advisory committee has made a number of recommendations to the Capital Development Committee, the Executive Committee of the Legislative Council, and the Governor, some of which resulted in statutory changes. The committee recommended three legislative measures that were adopted during the 2000 legislative session.

Senate Bill 00-137, concerning the members of the State Capitol Building Advisory Committee, increases the membership of the committee to twelve members by requiring three additional members to be appointed by the President of the Senate, the Speaker of the House, and the Governor. The bill also requires that at least one of each of the Senate and House appointments be a current non-freshman member of the General Assembly. All members of the committee continue to serve without per diem, however, the bill authorizes members to be reimbursed for necessary and actual expenses.

Senate Bill 00-141, concerning enforcement authority of the State Capitol Building Advisory Committee, authorizes the committee to direct the removal of any objects of art or memorials placed in the Capitol since the formation of the committee that have not been submitted to the committee for evaluation and approval.

Senate Bill 00-158, concerning the creation of the Colorado Veterans' Monument Preservation Trust Fund, creates the trust fund to consist of certain moneys made available from private donations received by the Department of Personnel. The bill creates the Preservation Trust Committee comprised of one member of the Colorado Board of Veterans' Affairs, one member or designee of the State Capitol Building Advisory Committee, a veteran appointed jointly by the House and Senate, and a representative of the Division of Central Services. The measure requires the trust committee to annually determine how the investment earnings of the fund are to be spent for maintaining the Colorado Veterans' Monument and Lincoln Park.

SIGNIFICANT ISSUES AND RECOMMENDATIONS

This section of the report summarizes the more significant issues considered by the Capitol Building Advisory Committee during the year.

Public Use of the Capitol Grounds

Issue. A request was submitted to the Department of Personnel, Division of Real Estate Services by an interested citizen to prohibit commercial enterprises from using Lincoln Park. The citizen's request was based upon concern about recurring damage to the memorials, stonework, and floral gardens in the park during events such as the Taste of Colorado, Cinco de Mayo, and the CHUN People's Fair.

Discussion. The committee learned these events initially were wholly contained within Civic Center Park under the jurisdiction of the City and County of Denver. The City and County of Denver administers the fees and schedules for all events in Civic Center Park. Over the years, the events have outgrown the city-and-county park and have spilled over into adjacent state-owned Lincoln Park. The department has historically granted permits for the use of Lincoln Park to accommodate the events.

The committee, recognizing that Lincoln Park is property of the people of the state, expressed concern as to whether the park is an appropriate venue for such events. Members of the committee inquired whether the use of Lincoln Park should be limited to the general public, and be restricted from use by organized commercial events.

Recommendation. The committee recommended the Department of Personnel request the Office of the Attorney General review the regulations for public use of the Capitol grounds and provide a legal opinion as to whether commercial events should be prohibited from using Lincoln Park.

Result. The department's written response expressed a belief that Lincoln Park is a public forum and as such must be available for use by all of the public. The department's process for permitting special events was adopted primarily for scheduling purposes and is not intended to be used as a tool to disallow certain public use of the grounds. The department indicated an intent to revise the current permit application process, and associated rules and regulations for public use of the Capitol grounds and Lincoln Park. However, due to the need for public hearings and legal review, those changes may not occur for one or two years. In an effort to minimize recurring damage to the grounds, department personnel will be responsible for inspecting the site before, during, and after the event.

Long-Range Improvement Plan

Issue. The advisory committee, in cooperation with the Department of Personnel and with the approval of the Capital Development Committee, is authorized to engage in long-range planning for modifications and improvements to the state Capitol and its surrounding grounds. The committee considered the fact that most of the operating systems in the Capitol building and the building structure have been in service for decades with little or no upgrades since they were installed.

Discussion. A review of the Capitol's maintenance history revealed that there have been very few system upgrades or safety improvements, and that controlled maintenance and improvement plans have not been developed in coordination with Capitol tenants. The committee also learned that capital construction and controlled maintenance funding requests for the Capitol have not been well defined or kept current. Additionally, those requests have been submitted by the Department of Personnel as elements of the aggregate funding requests for all buildings in the Capitol complex.

Recommendation. After consulting with the Director of the State Buildings Program, the advisory committee recommended the Department of Personnel, as custodian of the Capitol, conduct a building audit and develop a comprehensive five-year improvement plan. The committee requested the plan development be coordinated with all building tenants, including the House of Representatives and the Senate; the offices of the Governor, Lieutenant Governor, and Treasurer; the Office of Legislative Legal Services; and Legislative Council Staff.

The committee also recommended the annual capital construction and controlled maintenance funding requests for the Capitol be given more prominent identity by separating them from the funding requests for the other state buildings in the Capitol complex.

Result. The department engaged an engineering firm to thoroughly evaluate the condition of the building structure and operating systems. The firm prepared a comprehensive building audit report which was then submitted by the department to the advisory committee and the Capital Development Committee for consideration. The department then met with representatives of most of the legislative and executive branch tenants to coordinate development of controlled maintenance and capital construction requirements.

As a result of this coordination, the department created a listing of Capitol improvement projects categorized according to the major sections of the building audit report. Most of these projects were recognized as candidates for capital construction and controlled maintenance funding, while some may be accomplished as routine operational or maintenance projects. After reviewing that listing, the advisory committee requested the department define each project, prepare a preliminary cost estimate for each project, and prioritize the projects according to criticality. The committee intends to further refine the listing, prepare recommendations for a five-year Capitol improvement plan, and submit the proposal to the Capital Development Committee for consideration.

Security Conditions at the Capitol

Issue. During the 1999 legislative session, the Executive Committee of Legislative Council engaged a security consultant to assess security conditions at the Capitol and the Legislative Services Building. The consultant started the assessment by conducting a survey of security conditions in those facilities. A Capitol Security Advisory Committee, comprised of staff members of the executive and legislative branches, was formed to analyze the survey results and to formulate preliminary recommendations.

In June 1999, the Executive Committee referred the issue to the Capital Development Committee to consider the security advisory committee's recommendations. To expedite the process, a subcommittee comprised of members of the Capital Development Committee and the Capitol Advisory Committee was established to review preliminary analysis and recommendations.

Discussion. The Capitol Advisory Committee was informed of the results of the security assessment, the roles of the Security Advisory Committee and the subcommittee, and the process to assess priorities for implementation. All proposed security improvements that fell within the Capitol Advisory Committee's statutory jurisdiction were submitted to the committee for consideration.

Recommendation. The advisory committee favorably reviewed the proposals for security gates to be installed at the entrances of the Capitol driveway, and for additional security surveillance systems to be installed in the Capitol and the Legislative Services Building (LSB). The committee requested that all such installations be made under guidance of the Colorado Historical Society and supervision of the Department of Personnel.

Result. All subsequent security system installations in the Capitol and LSB have been accomplished in accordance with the committee's recommendation.

Safety Conditions at the Capitol

Issue. Following a state ceremony that obstructed the grand staircase in the Capitol rotunda, the advisory committee was consulted by building tenants regarding safety policies employed throughout the building.

Discussion. Committee members expressed concerns regarding the safety of large numbers of visitors and school children in the Capitol, especially during the legislative session. The committee inquired as to whether any building occupancy limits or safety policies have been established for the public areas of the Capitol, including the public observation level in the dome and the circular driveway. The committee also reviewed the reservation practices of the Capitol tour guides regarding school tours of the building.

The committee also inquired as to what state agency is responsible for developing and enforcing safety policies for the Capitol building and its grounds. The committee was informed that the Colorado State Patrol under the Department of Public Safety and the Division of Central Services under the Department of Personnel will be developing safety policies and procedures for the Capitol.

Recommendation. During discussions with representatives of both departments, the committee suggested several recommendations for safety policies and requested the opportunity to review a draft of those policies when completed.

Result. As of this report, the departments have not submitted a draft of safety policies to the advisory committee for consideration.

Vehicle Parking Conditions at the Capitol

Issue. The Department of Personnel informed the advisory committee of a request to investigate the costs and feasibility of increasing the size of a new state vehicle parking facility proposed to be located on the southeast corner of Lincoln and 14th Avenue. A recent parking feasibility study conducted by the department revealed that current parking facilities adjacent to the Capitol provide insufficient parking spaces for state employees and provide no parking spaces for visitors to the Capitol complex.

Discussion. The committee learned of the department's current plan to raze two vacant buildings on the site and to design and construct a new facility to accommodate 528 cars on four above-ground levels. A proposed larger facility would accommodate approximately 900 cars on four above-ground levels and three below-ground levels.

Recommendation. After a discussion of the lack of sufficient parking adjacent to the Capitol, the advisory committee encouraged the department to further investigate the proposal for the 900 car facility. The committee further suggested the lack of sufficient parking facilities may be due to the absence of a master plan to identify long-range requirements for the entire Capitol complex.

Result. The Capital Development Committee and the Department of Personnel have started discussions regarding potential solutions to providing state parking facilities adjacent to the Capitol complex.

CAPITOL IMPROVEMENT PROJECTS

The advisory committee is statutorily required to review plans to restore, redecorate, or reconstruct space within the public and ceremonial areas of the Capitol buildings group, the Legislative Services Building, and the surrounding grounds; and to make pertinent recommendations to the Capital Development Committee and the Governor.

Statutes further authorize the advisory committee, in conjunction with the Department of Personnel, to engage in long-range planning for modifications and improvements to the Capitol and its grounds. The following paragraphs summarize Capitol improvement projects recommended by the advisory committee.

West Lawn Landscape Project

Senate Bill 97-215 provided \$1,745,403 in capital construction funds to complete the Capitol Landscape Master Plan, Phase III. The advisory committee and the Department of Personnel established the master plan to maintain the image of the Capitol through the restoration of significant historical elements of the grounds of the Capitol and Lincoln Park while incorporating complementary, historical design elements. The goals of the plan are to improve the appearance of the grounds, improve pedestrian circulation, alleviate safety hazards, and replace deteriorating walkways. Phase III accomplished the following:

- West Lawn, West Entry Plaza, and Civil War monument - sandstone paving and steps (crescent walkways), grading, granite paving, lighting, benches, irrigation improvements, trees, and shrubs;
- Colfax Avenue - concrete paving, lighting, utility relocation, curb and gutter replacement, trees, grates and guards; and
- East Lawn - sandstone walkway extensions at the memorial pods.

The advisory committee and the Colorado Council on the Arts entered into a partnership to jointly establish design criteria and evaluate proposals to integrate artwork into the project under the provisions of the Art in Public Places statute. The partnership selected artwork in the form of a wrought iron fence containing the images of many of the state symbols and emblems displayed in the committee's "State Symbols and Emblems" brochure. The fence was installed at the base of the Capitol West Lawn steps.

The landscape design was completed in 1998. Construction materials were acquired and construction started immediately after adjournment of the 1999 legislative session. The project was completed and dedicated in November 1999.

Fire and Life Safety Improvements

The Department of Personnel prepared and submitted a capital construction funding request to the Capital Development Committee prior to the 2000 legislative session to provide fire and life safety improvements for the Capitol. This request, initially valued at \$7,037,000, focused on providing emergency notification and egress for Capitol occupants in the event of fire. The scope of the project was limited to the extension of two stairways; installation of a mechanical pressurization system; and installation of necessary alarm, public address, and emergency lighting systems.

The advisory committee, after thorough review, was favorable to the request as a “first step” to making the Capitol a safer environment. However, the committee expressed the desire to the Capital Development Committee and the Governor that a more comprehensive solution should also provide a complete fire attenuation and suppression system (sprinklers), additional fire and water stand pipes, a smoke evacuation system, ADA compliant life safety facilities, a heat detection and attenuation system, and an emergency power generator.

At a later date, the advisory committee reviewed a revised funding request for fire and life safety improvements, valued at \$12,727,574. The request had been revised to also include a fire sprinkler system, and a smoke and heat detection system throughout the building. The committee favorably recommended the revised request to the Capital Development Committee, the Governor, and the Colorado Historical Society. However, the committee again expressed the desire for a more comprehensive solution.

Capital construction funding for the project was granted to the Department of Personnel by House Bill 00-1451 (2000 Long Bill). During a subsequent joint meeting of the Capitol Building Advisory Committee and the Capital Development Committee, the committees reviewed the scope of the revised request with representatives of the Office of State Planning and Budgeting (OSPB) and the Department of Personnel. The committee members expressed the desire to develop a comprehensive master plan for the Capitol and the Capitol complex, as well as other concerns regarding development of the project’s scope of work and how the project will be managed to minimize disruptions and safety hazards to building occupants and visitors.

The committees requested that plans for the project be submitted to the Capitol Building Advisory Committee for consideration as they are developed. The advisory committee also expressed the importance of the establishment of goals to be accomplished by the project, and the development of a fire and life safety master plan for the Capitol.

The OSPB and the department resolved to establish a stakeholders group comprised of representatives of all building occupants to coordinate the development of project requirements. The stakeholders group established the project goals that must be considered by the project architect and construction management firms when developing the fire and life safety master plan and project requirements. The group also expanded the proposed project scope of work, at a minimum, to include:

- development of a comprehensive fire and life safety master plan for the Capitol;
- installation of fire sprinklers throughout the building;
- modification of existing stairways, and or addition of new stairways, to meet fire and life safety egress requirements;
- installation of a public address system;
- installation of a fire alarm system, including smoke and heat detection;
- installation of an emergency elevator recall system, and an emergency power and lighting system;
- abatement and removal of any asbestos containing materials; and
- installation of a smoke evacuation system.

Architectural, engineering, and project management firms are to be selected by the group in late summer 2000. The stakeholders group resolved to require that the project be accomplished with a minimum of personnel relocations and disruptions to executive and legislative processes.

Replacement of the Temporary Ramp to the House Chambers

The ramp to the chambers of the House of Representatives was constructed in 1993 as a temporary solution to comply with the requirements of the Americans with Disabilities Act (ADA). Since that time, concerns have been raised by Capitol occupants and visitors regarding the appearance of the ramp, the ramp's incompatibility to the historical integrity of the Capitol, and potential safety hazards the ramp poses to small children or elderly persons.

As a result of these concerns, the advisory committee established a subcommittee to investigate the possibility of replacing the ramp with an appropriate mechanical personnel lift similar to the unit in place at the entrance to the Senate chambers. The initial findings of the subcommittee indicated a concern regarding the structural stability of the existing stairway foundations. The subcommittee recommended a professional structural analysis of the foundation be performed. The Department of Personnel employed an engineering firm to conduct the evaluation.

At a later date, the Chief Clerk of the House informed the advisory committee of a request to replace the temporary ramp prior to the commencement of the 2001 legislative session. As a result of this request, the committee requested the Department of Personnel also investigate potential lift systems that may be appropriate, research the types of lifts used at other state capitols or government buildings, and consult with representatives of the disabled community to seek out a design preference. The committee also requested the department consult with the Colorado Historical Society to determine appropriate aesthetic and historic preservation requirements. Those reports, including a project schedule and preliminary cost estimates, were anticipated to be presented to the committee in July 2000.

PROPOSALS FOR GIFTS OF ART AND MEMORIALS

Per procedures approved by the Capital Development Committee, the advisory committee is required to annually consider proposals for donated or loaned art for the public areas of the Capitol and its surrounding grounds. The advisory committee is limited to recommending no more than one proposal per year for the placement of donated art.

Proposal concepts. During fiscal year 1999-2000, the committee reviewed preliminary ideas for the following three potential proposals for gifts of art and memorials to the Capitol:

- A plaque to be placed in the south memorial pod of the East Lawn to commemorate the connection between the State of Colorado and the lyrics of the song, *America the Beautiful*;
- Upgrades to the existing Prisoner of War/Missing in Action (POW/MIA) display in the south wing of the first floor of the Capitol; and
- A monument to be placed in Lincoln Park in memoriam to the veterans of the Battle of the Bulge.

None of these potential proposals were full developed and formally submitted to the advisory committee for consideration.

Proposal for a bust. One proposal was submitted to the committee that a bust be sculpted in the image of former-Governor Stephen L.R. McNichols and be permanently placed in a niche of the Capitol rotunda. A portrait of former-Governor McNichols is currently on display with other former-governor portraits in the west wing of the Capitol first floor. The proposal was not favorably recommended based upon the committee's criteria that any proposal for art memorializing the death of a person or event shall not be considered during the 25 year period subsequent to the death or event to be memorialized.

Former-governor portrait. The advisory committee was also informed that a portrait of former-Governor Daniel Thornton has been commissioned for permanent display in the Capitol. When completed, the portrait will be included with the display of other former-governor portraits. Notwithstanding that these portraits are excluded from the committees' evaluation criteria, the committee expressed a desire to assist with any ceremonies that may be conducted to dedicate the portrait to the Capitol.

PUBLICATIONS AND MEMORABILIA

The advisory committee is statutorily required to present a plan to the Capital Development Committee for developing publications on the history of the Capitol and for developing Capitol memorabilia for sale to the public. These publications and memorabilia are to promote historic interest in the State Capitol and to raise moneys for the preservation of original and historic elements of the building.

Per the original plan adopted in 1991, the advisory committee published "The Pride of Our People", a color booklet on the history of the Capitol; and "Women's Gold", a color brochure on the history of the Women's Gold tapestry displayed in the Capitol. The committee also developed a color video tour of the Capitol and a framed photo of the Capitol with authentic gold flakes from the dome.

These publications and memorabilia are offered for sale to the visiting public by the Capitol tour guides. Revenue from these sales has not only covered publication costs, but has funded the acquisition of oak benches, a presidential portrait, historic lighting fixtures and furniture original to the Capitol, and plantings for the Closing Era Monument on the Capitol east lawn.

The advisory committee has developed policies for the use of images contained within the committee's publications. The policies were based upon those of the Colorado Historical Society for the use of photographs from or of Society collections. The policies establish nominal fees for commercial use of the images.

State Symbols and Emblem Gift Card Sets

During the previous fiscal year, the advisory committee developed and published a state symbols and emblem brochure to be provided free of charge to school children visiting the Capitol. The color brochure includes 15 hand-painted pictures and descriptions of the state symbols, emblems, and seal.

In response to the brochure quickly becoming a favorite of the visiting public, the committee resolved to produce sets of gift note cards displaying the brochure's state symbols and emblems. A commercial artist was employed to develop and print the card sets under the supervision of the Publications Subcommittee. The committee subsequently placed an order for 750 sets of 10 cards and 150 sets of five cards. The 10 card sets will be sold at a retail price of \$12 per set, while the sets of five cards will be sold at a price of \$6 per set.

Annual Sales

The publications and memorabilia developed by the advisory committee are offered for sale to the visiting public by the Capitol tour guides. The following table provides a summary of the inventory and annual sales of each.

Publication or Memorabilia	Original Inventory	Previous Years' Sales	FY 98-99 Sales	FY 99-00 Sales	Remaining Inventory
Pride of the People	10,100	4,400	289	137	5,274
Women's Gold	5,000	1,622	409	207	2,762
Video Tour	500	221	42	31	206
Framed Photo	400	310	24	14	52
Gift Card Sets	850	0	0	32	818

COMMITTEE EVENTS

In the course of serving as an effective agent and liaison of the General Assembly and the Governor, the Capitol Building Advisory Committee produces and conducts certain events at the Capitol. The following paragraphs summarize the events conducted during fiscal year 1999-2000.

Legislative Reception

The advisory committee hosted a reception on the morning of the first day of the 2000 legislative session to welcome returning legislators and their families; and newly elected legislators, state officials, and their families. Funding for the costs of the occasion was provided by the General Assembly.

Reception for Visiting State Officials

A request was submitted through the Office of Legislative Legal Services by the Colorado members of the National Conference of Commissioners on Uniform State Laws to use the Capitol as the venue for a welcoming reception for visiting legislators in July 1999.

The advisory committee recommended the request be approved and, in a joint effort with staff members of the House and Senate, established "Friends of the Capitol" to serve as volunteer Capitol hosts for the reception.

Dedication of the West Lawn Landscape Project

The advisory committee, the Capital Development Committee, and the Colorado Council on the Arts conducted a ceremony in November 1999 to dedicate the newly finished West Lawn Landscape Project and artwork incorporated into the project under the provisions of the Art in Public Places statute. The ceremony was attended by elected officials, interested persons of the historical and architectural communities, and the public.

Colorado Statehood Day

Ulysses S. Grant signed the bill on August 1, 1876 to make Colorado the 38th state. The citizens of the Centennial State have observed Colorado Day in a variety of ways since it was established as a legal holiday in 1907. In 1967, the Colorado Legislature voted to make the holiday a three-day celebration. In 1988, Colorado Day was converted to a commemorative holiday.

In 1997, the Capitol Building Advisory Committee, the Colorado Historical Society, and the Capitol Tour Guide Coordinator revived Colorado Day celebrations as a continuing program to bring attention to the grandeur of the State Capitol, to educate visitors of the Capitol's significance in Colorado history, and to provide an opportunity for the public to appreciate the fascinating history of the Centennial State. Family-oriented educational and historical programs were conducted at the Capitol and the Colorado History Museum to celebrate the 121st anniversary of Colorado statehood and the 100th anniversary of the establishment of the Capitol tour guide volunteers.

Subsequent Colorado Day festivities at the Capitol and the museum have included self-guided tours, visits with historic Colorado personalities, Colorado History Day student contests, student musical presentations, "the best Colorado Birthday Cake" contest, band concerts, and interactive demonstrations of pioneer tasks such as butter churning, gold panning, and cornmeal grinding and baking.

For the 1999 celebration, the advisory committee and the "Friends of the Capitol" portrayed historic Colorado personalities and presented educational information to the visiting public throughout the building. The Pueblo Children's Chorale entertained visitors in the Capitol rotunda.

Capitol Renovation Symposium

Based upon a survey conducted by the National Conference of State Legislatures (NCSL), the advisory committee reviewed the current status of capitol restoration and renovation projects in other states. During those reviews, the committee discussed the importance of a master plan and a facilities program plan to develop long-term requirements for space utilization, building systems improvements, and comprehensive building restoration, preservation, and renovation. These discussions peaked the committee's interest in the possibility of visiting with representatives of other states that have participated in renovation projects of their state capitols.

In a joint effort with NCSL, the committee resolved to develop a conference at the Capitol to provide a venue for interested persons to meet with delegates of other states who have developed master plans for capitol renovation, or that have recently completed, or are currently involved in renovation projects for their capitol buildings. The goals of the conference were to:

- share the experiences of some states that have already completed the process of designing a master plan for renovation;
- discuss the key elements of the master plan; and
- offer suggestions on elements to consider when developing a master plan for the Colorado Capitol.

NCSL was successful in securing a panel of experts from other states to address these issues. The panel was comprised of Senator Brian Rude, Assistant Minority Leader,

Wisconsin; Mr. Rick Crawford, Executive Director, Texas Preservation Board; and Mr. Jerry Lawler, Executive Director, Michigan Capitol Committee. The two-day conference during the 2000 legislative session was attended by state legislators, executive branch directors and staff, members of the historical and architectural communities, and the public.

The advisory committee used the information garnered during the symposium as a resource for developing recommendations regarding Capitol improvements to be submitted to the Capital Development Committee and the Governor.

The committee's costs for the panelists to participate in the symposium were paid by private donations.

MATERIALS AVAILABLE

The following meeting summaries, memoranda, and reports are available from Legislative Council staff.

Meeting Summaries	Topics Discussed
July 23, 1999	Election of officers; public use of Lincoln Park; reception for the National Conference of Commissioners on Uniform State Laws; Colorado Statehood Day; controlled maintenance plan for the Capitol; capitol memorabilia; safety concerns; inventory of furniture original to the Capitol; West Lawn landscaping; and a proposal for a memorial plaque for the East Lawn.
August 20, 1999	Criteria for gifts of art and memorials to the Capitol; a proposal for the POW/MIA display; controlled maintenance plan for the Capitol; publications and memorabilia; West Lawn landscape project; capitol parking; a request to display a mural; Colorado Statehood Day and legislative reception; and recommendations to the Capital Development Committee.
September 24, 1999	Proposal for a memorial for the East Lawn; furniture original to the Capitol; safety policy for the Grand Staircase; renovation of other state capitols; controlled maintenance; publications and memorabilia; West Lawn landscaping; and capitol security.
October 29, 1999	Special events planned for the Capitol; private and public support for Capitol renovation; the committee's role in Capitol renovation; new maintenance procedures for the Capitol; controlled maintenance and capital construction; publications and memorabilia; legislation; West Lawn landscaping; capitol security; commercial use of Lincoln Park; and consideration by Colorado Preservation, Inc. to place the Capitol on the <i>Colorado's Most Endangered Places List for 2000</i> .
November 19, 1999	Future committee projects; a proposal by the National Conference of State Legislatures (NCSL) to co-host a capitol renovation symposium; publications; proposed legislation; and capital construction improvements.

December 17, 1999	Designation of the Capitol on the <i>Colorado's Most Endangered Places List for 2000</i> ; a proposal by NCSL to co-host a capitol renovation symposium; a proposal to establish the Colorado Veterans' Monument Preservation Trust Fund; proposed legislation; publications; capitol security; and capitol safety.
January 28, 2000	Capitol renovation symposium; commercial use of Lincoln Park; publications; replacement of the ramp to the House chambers; vehicle parking policy; proposed legislation; and legislative space utilization study.
February 18, 2000	Capitol renovation symposium.
February 19, 2000	Capitol renovation symposium.
March 10, 2000	Development of a master plan for the Capitol; the safety of school children in the Capitol; Capitol security; Capitol tour guide services; proposed legislation; capital construction request for a new state parking structure; cost estimates to refurbish the Capitol exterior doors; and donations to the committee.
April 14, 2000	Development of a master plan for the Capitol; ideas to increase public awareness; proposed legislation; a proposal for a gift of art to the Capitol; and replacement of the ramp to the House chambers.
May 25, 2000	Five-year improvement plan for the Capitol; status of legislation; a request for a Capitol quilt showing; Capitol photo and historic records inventory; and a request for a stained glass window memorial.
May 25, 2000	Joint meeting of the Capital Development Committee and the Capitol Building Advisory Committee; status of the evaluation of Woodward House; proposed fire/life safety improvements for the Capitol; comprehensive master plan; project cost estimates; and public testimony.
June 20, 2000	Replacement of the temporary ramp to the House chambers; status of the Capitol fire/life safety project; five-year improvement plan for the Capitol; gifts of art and memorials to the Capitol; legislative space plan and study; and new member orientation.

Memoranda

Recommendations to the Capital Development Committee Regarding the Scope of Work of the Proposed Fire/Life Safety Upgrades for the Capitol, September 10, 1999.

Capitol Committees of Other States, September 15, 1999.

Dedication of the Capitol West Lawn Landscape Project, October 22, 1999.

A Proposal by the National Conference of State Legislatures to Assist in the Design of a Master Plan for the Renovation of the Colorado Capitol, November 16, 1999.

Recommendations to the Capital Development Committee Regarding the Revised Scope of Work of the Proposed Fire/Life Safety upgrades for the Capitol, November 12, 1999.

Recommendations to the Capital Development Committee Regarding the Development of a Historic Structures Report and a Facilities Program Plan for the Capitol, March 13, 2000.

A Recommendation to the Capital Development Committee to Conduct a Quilt Showing in the Capitol, June 5, 2000.

Reports

Antique Furniture Preliminary Inventory; Department of Personnel, Division of Real Estate Services, July 20, 1999.

Recent Full Scale Restoration/Renovation Projects; National Conference of State Legislatures, October 1999.

A Summary of the Content of Master Plans for State Capitols; Legislative Council Staff, May 2000.

Michigan Capitol Committee Members Handbook; 1999-2000, February 1999.

The Restoration Process; Michigan Capitol Committee, Report # 1, February 1990.

Restoration of the Michigan House of Representatives and Adjacent Areas; Michigan Capitol Committee, Report # 3, April 1990.

The Master Plan for the New York State Capitol; Temporary State Commission on the Restoration of the Capitol, December 1982.

Texas Capitol Preservation and Extension, Master Plan and Historic Structures Report; State Preservation Board, 19 December 1989.