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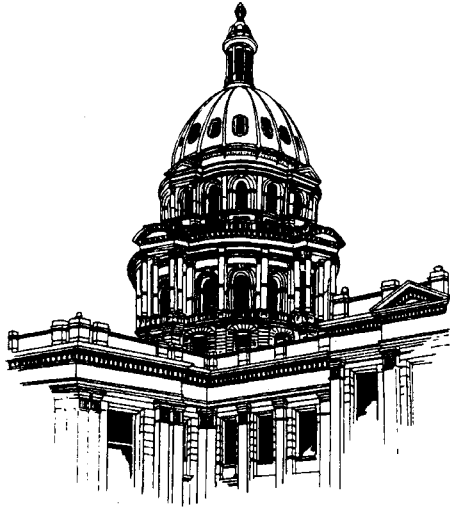
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## 0488 Capitol Building Advisory Committee



# **State Capitol Building**

## **Advisory Committee**

**Report to the  
COLORADO  
GENERAL ASSEMBLY**

**Colorado Legislative Council  
Research Publication No. 488  
October 2001**

**ANNUAL REPORT  
FY 2000-01**

**STATE CAPITOL BUILDING  
ADVISORY COMMITTEE**

**Report to the  
Colorado General Assembly**

**Research Publication No. 488  
October 2001**

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Research

## LEGISLATIVE COUNCIL

ROOM 029 STATE CAPITOL  
DENVER, COLORADO 80203-1784  
E-mail: [ics.ga@state.co.us](mailto:ics.ga@state.co.us)

303-866-3521 FAX: 303-866-3855 TDD: 303-866-3472

October 1, 2001

Members of the Sixty-third General Assembly:

Submitted herewith is the "State Capitol Building Advisory Committee Annual Report for FY 2000-01."

The purpose of the report is to provide an annual summary of the committee's activities, including an explanation of the significant issues considered by the committee; a review of Capitol improvement projects; updates on Capitol publications and memorabilia; a review of committee events; and an explanation of committee recommendations to the Capital Development Committee and the Governor.

The annual report also serves as an informational document for the Capital Development Committee, the Governor, the interested public, and any other entity or individual interested in the advisory committee's consideration of issues regarding the Capitol and its grounds.

Respectfully submitted,

Charles S. Brown  
Director

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# STATE CAPITOL BUILDING ADVISORY COMMITTEE

## Members of the Committee July to December, 2000

|                                 |                            |
|---------------------------------|----------------------------|
| Senator Dottie Wham, Chairman   | Ms. Carol Coover-Clark     |
| Mr. Paul Schauer, Vice Chairman | Ms. Joan Johnson           |
| Ms. Lee Bahrych                 | Representative Mark Larson |
| Ms. Betty Chronic               | Mr. Rick Malinowski        |
| Mr. Clayton Cole                | Ms. Mickey Pearce          |
| Ms. Georgianna Contiguglia      |                            |

## Members of the Committee January to June, 2001

|                                      |                     |
|--------------------------------------|---------------------|
| Representative Mark Larson, Chairman | Mr. Rick Malinowski |
| Ms. Joan Johnson, Vice Chairman      | Senator Pat Pascoe  |
| Ms. Lee Bahrych                      | Ms. Mickey Pearce   |
| Ms. Georgianna Contiguglia           | Mr. Paul Schauer    |
| Mr. C.W. (Chick) Lee                 | Ms. Diann Sill      |
| Ms. Barbara McTurk                   | Ms. Heather Witwer  |

## Legislative Council Staff

|  |                                    |
|--|------------------------------------|
| Steve Tammeus<br>Senior Fiscal Analyst | Julie George<br>Research Associate |
|--|------------------------------------|

Marie Mayorga  
Staff Assistant

## Office of Legislative Legal Services

Debbie Haskins  
Senior Staff Attorney



# EXECUTIVE SUMMARY

## Committee Charge

Section 24-82-108 of the Colorado Revised Statutes establishes the State Capitol Building Advisory Committee's authority to serve in an advisory capacity to the Capital Development Committee and the Governor on certain issues regarding the Capitol and its grounds.

There are twelve members on the advisory committee. Four members are appointed by the Governor, three are appointed by the President of the Senate, three are appointed by the Speaker of the House, and two members serve ex officio. Of the members appointed by the Governor, one is to be an architect knowledgeable about the historic and architectural integrity of the building. The ex officio members are to be the president of the state historical society or a designee of the president, and the executive director of the Department of Personnel/GSS or a designee of the executive director. Appointed members serve a term of two years, while ex officio members serve as long as their office is held.

The committee is required to meet at the Capitol at least three times per year at the call of the chairman. One meeting is to be designated as the annual meeting. At the annual meeting, members elect a chairman to serve a one year term.

## Committee Activities

The State Capitol Building Advisory Committee was established by House Bill 91-1007, a measure signed by the Governor on May 16, 1991. Since its first meeting on July 26, 1991, the committee has met on almost a monthly basis to consider a wide variety of issues concerning the Capitol and its grounds. The committee has been involved in continuing deliberations regarding renovation of the Capitol, life safety provisions, improvements to the Capitol grounds, public use of the Capitol and its grounds, use of public space in the Capitol for the display of art and memorials, and controlled maintenance requirements for the Capitol.

The committee also serves as an effective agent and liaison of the General Assembly and the Governor. The committee is committed to spending necessary time to assist in implementing the broad policy decisions of the General Assembly as well as making recommendations upon proposals offered by citizens and citizen groups.

The advisory committee held eight regular committee meetings during FY 2000-01. The major activities performed by the committee during the year included:

- assessment of long-term controlled maintenance requirements for the Capitol;
- review of safety and security improvements and policies for the Capitol;
- evaluation of a proposal for a gift of art to the Capitol;
- acquisition of additional copies of the “Colorado State Symbols and Emblems” brochure;
- assessment of the criteria for a gift of art or a memorial to the Capitol;
- a reception for newly elected state officials;
- oversight of the installation of an inclined platform lift at the entrance to the House chambers;
- review of artifacts displayed in the Capitol;
- review of the operations of the Capitol tour guides;
- review of the legislative space study and plan;
- endorsement of a proposal for a portrait of former Governor Dan Thornton to be displayed in the Capitol;
- consideration of a request to conduct a quilt showing in the Capitol;
- assessment of the updated life safety plan and proposed life safety improvements for the Capitol; and
- creation of an art selection committee to assist the Art in Public Places program.

### **Committee Recommendations**

---

During FY 2000-01, the committee submitted recommendations to the Capital Development Committee and the Governor regarding:

- the updated life safety plan and life safety improvements proposed for the Capitol;
- replacement of the temporary ramp at the public entrance to the chambers of the House of Representatives;
- legislation and funding to develop a comprehensive master plan for the Capitol complex; and
- a request to conduct a quilt showing in the Capitol.

# STATUTORY AUTHORITY AND RESPONSIBILITIES

Pursuant to Section 24-82-108, C.R.S., the State Capitol Building Advisory Committee was created to "ensure that structural changes and innovations do not injure or dramatically change the state Capitol building or the historic items contained within the building."

## **Duties**

---

The statute directs the advisory committee to review plans to restore, redecorate, or reconstruct space within the public and ceremonial areas of the state Capitol buildings group, the legislative services building and its surrounding grounds, and the surrounding grounds of the state Capitol building. The advisory committee is required to make recommendations to the Capital Development Committee and the Governor based on such plans. The statute requires the advisory committee to:

- create an inventory of furniture original to the Capitol and determine which pieces of damaged furniture are to be restored or renovated;
- present a plan for developing publications on the history of the Capitol and for developing Capitol memorabilia for sale to the public;
- evaluate proposals for use of the Capitol driveways; and
- evaluate proposals for the gift or loan of objects of art to the building and its grounds.

## **Additional Authority**

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The statute authorizes the advisory committee to:

- engage in long-range planning for modification and improvement to the Capitol and its grounds;
- accept gifts, grants, or donations from private or public sources to develop publications and memorabilia;
- expend moneys from the committee's special account to publish and develop memorabilia; restore the Capitol, the Legislative Services Building, and the grounds; and for other related and necessary purposes; and
- call upon the staff of Legislative Council and the Department of Personnel/GSS for necessary assistance.

In addition, the advisory committee has occasionally been called upon by the Capital Development Committee, the Executive Committee of the Legislative Council, Legislative Council Staff, the Office of Legislative Legal Services, the Governor's office, and the public to consider other issues regarding the Capitol.

## LEGISLATION

Since its inception, the advisory committee has made a number of recommendations to the Capital Development Committee, the Executive Committee of the Legislative Council, and the Governor, some of which resulted in statutory changes. The committee endorsed one legislative measure introduced during the 2001 legislative session.

House Bill 01-1385, concerning the development of a master plan for state facilities located in the state Capitol buildings group, would have required the Department of Personnel/GSS to contract a consultant to develop a space/site utilization master plan for the use and development of buildings, office space, and parking facilities in the state capitol buildings group. The bill would have also established a master plan steering committee, created a consulting committee, and required submittal of the completed plan to the Capital Development Committee and Joint Budget Committee. Capital construction funding in the amount of \$1,000,000 to cover the plan development costs was to have been provided by the 2001 appropriations bill (Long Bill). The bill was vetoed by the Governor.



# SIGNIFICANT ISSUES AND RECOMMENDATIONS

This section of the report summarizes the more significant issues considered by the Capitol Building Advisory Committee during the year.

## Safety and Security Conditions at the Capitol

**Issue.** Committee members have frequently expressed concerns regarding the safety and security of large numbers of visitors and school children in the Capitol, especially for those who visit the Capitol and the public observation level in the dome during the legislative session. The committee also recognized that safety conditions may be further jeopardized by the forthcoming construction project to provide life safety improvements in the Capitol.

**Discussion.** The committee inquired as to whether any building occupancy limits or safety and security policies have been established for the public areas of the Capitol, including the public observation level in the dome and the circular driveway. The committee also inquired as to what state agency is responsible for developing and enforcing safety and security policies for the Capitol building, the Legislative Services Building, and the Capitol grounds.

The committee was informed that a Capitol Security Advisory Committee comprised of representatives of the tenants of the Capitol and Legislative Services Building has been established to address safety and security issues in those facilities. The Colorado State Patrol (Department of Public Safety) and the Division of Central and Real Estate Services (Department of Personnel/GSS) are currently responsible for developing and enforcing safety policies and procedures for the Capitol buildings group.

**Recommendation.** During discussions with representatives of the Capitol Security Advisory Committee and both departments, the committee suggested several recommendations for safety and security policies, including:

- the need for more and improved emergency evacuation signage throughout the buildings;
- the need for emergency evacuation training procedures for building tenants and visitors; and
- the need for clarification of the Colorado State Patrol's role in establishing and enforcing safety and security policies.

**Result.** The Capitol Security Advisory Committee agreed to emphasize the importance of emergency evacuation measures for the Capitol, and to investigate potential legislation to clarify the Colorado State Patrol's statutory authority.

## **Artifacts Displayed in the Capitol**

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**Issue.** During a review of artifacts displayed in the public spaces of the Capitol, the advisory committee raised concerns regarding three artifacts:

- a Finnish plaque located on the first floor adjacent to the entrance of the Governor's suite;
- a Prisoner of War/Missing in Action (POW/MIA) memorial located on the first floor south wing; and
- a bust of former Governor Roy Romer located in a niche on the first floor rotunda.

**Discussion.** The committee expressed concerns for the manner in which the Finnish plaque and the POW/MIA memorial are displayed in the Capitol. Both displays were placed in the Capitol prior to the creation of the Capitol Building Advisory Committee in 1991.

The bust was placed in the Capitol shortly after the former-Governor's term of office expired. A proposal for the placement of the bust was not submitted to the advisory committee for consideration. Senate Bill 00-141 authorized the committee to direct the removal of any objects of art or memorials placed in the Capitol since the formation of the committee that have not been submitted to the committee for consideration. The committee inquired about the origin of the bust and obtained limited, unconfirmed knowledge of how the bust was commissioned, who was responsible for placing the bust in the Capitol, and how the bust was installed in the niche.

**Recommendations.** The committee suggested the Finnish plaque be properly displayed in a more appropriate location, and the POW/MIA display be revised to be more of a permanent memorial rather than a temporary display. The committee requested the Department of Personnel/GSS develop recommendations for the committee's consideration.

The committee requested the Department remove the bust from the Capitol and return it to its owner, or safely store the bust in the event the owner cannot be located.

**Results.** The Department removed the bust and placed it in safe storage.

# CAPITOL IMPROVEMENT PROJECTS

The Capitol Building Advisory Committee is statutorily required to review plans to restore, redecorate, or reconstruct space within the public and ceremonial areas of the Capitol buildings group, the Legislative Services Building, and the surrounding grounds, and to make pertinent recommendations to the Capital Development Committee and the Governor.

State law further authorizes the advisory committee, in conjunction with the Department of Personnel/GSS, to engage in long-range planning for modifications and improvements to the Capitol and its grounds. The following paragraphs summarize Capitol improvement projects recommended by the advisory committee.

## Life Safety Improvements

House Bill 00-1451 appropriated capital construction funding in the amount of \$12,727,574 to the Department of Personnel/GSS to provide life safety improvements in the Capitol. The Capital Development Committee requested that architectural and engineering plans for the project be submitted to the Capitol Building Advisory Committee for consideration as they are developed.

To assist that process, the Department created a stakeholders group comprised of representatives of all building occupants to coordinate the development of project requirements. The stakeholders group established project goals that must be considered by the project architect and engineering firms when developing those requirements. The group also refined the proposed project scope of work to include:

- development of a comprehensive life safety plan for the Capitol;
- installation of fire sprinklers throughout the building;
- modification of existing stairways, and or addition of new stairways, to meet life safety egress requirements;
- installation of a public address system;
- installation of a fire alarm system, including smoke and heat detection;
- installation of an emergency elevator recall system, and an emergency power and lighting system;
- abatement and removal of any asbestos containing materials; and
- installation of a smoke evacuation system.

The group selected the architectural, engineering, and project management firms who assigned a design team to develop an updated life safety plan for the Capitol and a schedule for the life safety project design and construction. On March 30, 2001, the design team presented the updated life safety plan, recommendations for certain elements of the life safety project, and a project schedule to the advisory committee. At that time the schematic



design phase of the project was approximately 75 percent complete. The schedule indicated that safety systems will be installed in the sub-basement and attic (unoccupied) areas during the summer and fall of 2001. Construction in the occupied areas will begin upon adjournment of the 2002 legislative session.

During this presentation, the advisory committee endorsed the design team's recommendation to extend two of the existing stairwells from the attic to the sub-basement and to extend the two other existing stairwells from the second floor to the first floor. The design team agreed to continue to submit recommendations for the remaining project elements to the advisory committee as they are developed.

### **Art in Public Places**

The advisory committee was informed that, as an element of the life safety capital construction project, the Art in Public Places Program will oversee funding for the selection and development of public art to be placed in the Capitol or on the Capitol grounds. The committee delegated two committee members to serve on the program's art selection committee.

### **Replacement of the Temporary Ramp to the House Chambers**

During FY 1999-2000, the Capitol Building Advisory Committee, the Department of Personnel/GSS, and the Chief Clerk of the House of Representatives started investigating the possibility of replacing the ramp at the entrance to the House chambers with an appropriate mechanical personnel lift. With the assistance of an architectural firm and the Colorado Historical Society, the department developed a proposal to remove the existing ramp and install an electric inclined platform lift.

The advisory committee endorsed the proposal and the Office of State Planning and Budgeting re-directed uncommitted capital construction funds in the amount of \$120,000 to allow the project to be completed prior to the 2001 legislative session.

### **Five-Year Plan for Capitol Improvements**

During FY 1999-2000, the Department of Personnel/GSS created a listing of Capitol improvement projects categorized according to the findings of a building audit report. Most of these projects were recognized as candidates for capital construction and controlled maintenance funding, while some may be accomplished as routine operational or maintenance projects.

After reviewing that listing, the advisory committee requested the department define each project, prepare a preliminary cost estimate for each project, and prioritize the projects according to criticality. The committee intends to further refine the listing, prepare

recommendations for a five-year Capitol improvement plan, and submit a proposal to the Capital Development Committee for consideration.

### **Legislative Space Plan**

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The committee reviewed initial plans of the staffs of Legislative Council and the Office of Legislative Legal Services to evaluate staff office spaces in order to develop solutions to accommodate planned expansions. Short-term solutions were implemented and completed prior to the 2001 legislative session. Most of the new space was provided by reorganizing the legislative library with a new automated space-efficient shelving system. A follow-on phase could evaluate future requirements necessary to make appropriate space available for legislative member offices, House and Senate staff work areas, and legislative committee hearing rooms.

# PROPOSALS FOR GIFTS OF ART AND MEMORIALS

Per procedures approved by the Capital Development Committee, the advisory committee is required to annually consider proposals for donated or loaned art for the public areas of the Capitol and its surrounding grounds. The advisory committee is limited to recommending no more than one proposal per year for the placement of donated art.

*Gift of art.* During fiscal year 2000-01, the advisory committee received one proposal for a gift of art to the Capitol consisting of a framed record of Colorado Mothers of the Year, 1944 to 1997. The proposal requested the framed record be displayed on the first floor wall opposite the *Women's Gold* tapestry.

This proposal was previously submitted to the advisory committee in 1999. The committee made an unfavorable recommendation at that time. The committee's criteria for gifts of art and memorials to the Capitol require that any proposals accompanied by an unfavorable recommendation may not be considered again by the committee during the following three consecutive years. In accordance with the criteria, the committee did not consider the proposal. The proposal sponsor indicated an intent to re-submit the proposal after the expiration of the three-year waiting period.

*Governor's portrait.* The committee was informed that a portrait of former Governor Dan Thornton is being commissioned for display with the governors' portraits in the west wing of the Capitol first floor. Although the governors' portraits are not subject to the committee's criteria for gifts of art to the Capitol, the committee may elect to assist with any ceremonies that may be planned for the unveiling.

## PUBLICATIONS AND MEMORABILIA

The advisory committee is statutorily required to present a plan to the Capital Development Committee for developing publications on the history of the Capitol and for developing Capitol memorabilia for sale to the public. These publications and memorabilia are to promote historic interest in the State Capitol and to raise moneys for the preservation of original and historic elements of the building.

Per the original plan adopted in 1991, the advisory committee published "The Pride of our People," a color booklet on the history of the Capitol; and "Women's Gold," a color brochure on the history of the Women's Gold tapestry displayed in the Capitol. The committee subsequently developed a color video tour of the Capitol, a framed photo of the Capitol with authentic gold flakes from the dome, and sets of note cards displaying the images of the state's symbols and emblems.

These publications and memorabilia are offered for sale to the visiting public by the Capitol tour guides. Revenue from these sales has not only covered publication costs, but has funded the acquisition of oak benches, a presidential portrait, historic lighting fixtures and furniture original to the Capitol, plantings for the Closing Era Monument on the Capitol east lawn, and the publication of the "State Symbols and Emblems" brochure.

The advisory committee has developed policies for the use of images contained within the committee's publications. The policies were based upon those of the Colorado Historical Society for the use of photographs from or of Society collections. The policies establish nominal fees for commercial use of the images.

All proceeds from the sale of these publications and memorabilia, and commercial use fees are credited to the committee's special account within the Public Buildings Trust Fund.

During FY 2000-01, the advisory committee committed approximately \$8,200 towards the purchase of 60,000 copies of the "State Symbols and Emblems" brochure provided by the Capitol Tour Guides to schoolchildren visiting the Capitol.

## **Annual Sales**

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The publications and memorabilia developed by the advisory committee are offered for sale to the visiting public by the Capitol tour guides. The following table provides a summary of the inventory and annual sales of each.

| <b>Publication or Memorabilia</b> | <b>Original Inventory</b> | <b>Previous Years' Sales</b> | <b>FY 99-00 Sales</b> | <b>FY 00-01 Sales</b> | <b>Remaining Inventory</b> |
|-----------------------------------|---------------------------|------------------------------|-----------------------|-----------------------|----------------------------|
| <b>Pride of the People</b>        | 10,100                    | 4,689                        | 363                   | 325                   | 4,723                      |
| <b>Women's Gold</b>               | 5,000                     | 2,031                        | 396                   | 411                   | 2,162                      |
| <b>Video Tour</b>                 | 500                       | 263                          | 59                    | 41                    | 137                        |
| <b>Framed Photo</b>               | 400                       | 358                          | 25                    | 12                    | 5                          |
| <b>Gift Card Sets</b>             | 850                       | 0                            | 71                    | 58                    | 721                        |

# COMMITTEE EVENTS

In the course of serving as an effective agent and liaison of the General Assembly and the Governor, the Capitol Building Advisory Committee produces and conducts certain events at the Capitol. The committee hosted one event during FY 2000-01.

## **Legislative Reception**

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The advisory committee hosted a reception on the morning of the first day of the 2001 legislative session to welcome returning and newly elected legislators and their families, and other state officials and their families to the Capitol. Private funding covered the costs of the reception.

# RESOURCE MATERIALS

The resource materials listed below were provided to the committee or developed by Legislative Council staff during the course of the meetings. The summaries of meetings and attachments are available at the Division of Archives, 1313 Sherman Street, Denver. For a limited time, the meeting summaries and materials developed by Legislative Council Staff are available on the Internet at:

[www.state.co.us/gov\\_dir/leg\\_dir/lcsstaff/2001/01interim](http://www.state.co.us/gov_dir/leg_dir/lcsstaff/2001/01interim).

| <b>Meeting Summaries</b> | <b>Topics Discussed</b>   |
|--------------------------|---|
| July 14, 2000            | Committee appointments; replacement of the wheelchair ramp to the House chambers; Capitol life safety project; Capitol master plan; controlled maintenance; legislative space plan; portraits of former governors; and proposed legislation.  |
| August 28, 2000          | Committee appointments, publications and memorabilia; replacement of the wheelchair ramp to the House chambers; Capitol life safety project; controlled maintenance; artifacts on display in the Capitol; and legislative space plan.   |
| September 29, 2000       | Committee appointments; election of officers; publications; legislative reception; interpretive signage for the Civil War Monument; replacement of the wheelchair ramp to the House chambers; Capitol life safety project; controlled maintenance; and artifacts on display in the Capitol. |
| December 20, 2000        | Committee appointment; Capitol life safety project; replacement of the wheelchair ramp to the House chambers; and legislative reception.  |
| January 26, 2001         | Election of committee officers; announcements; food services in the Capitol; Colorado Veterans' Monument; survey of the condition of state capitols; committee roles and responsibilities; special events in the Capitol; and the "State Symbols and Emblems" brochure.                     |
| March 2, 2001            | Committee appointment; food services in the Capitol; public storage lockers in the Capitol; Internet access; Capitol life safety project; Capitol security; five-year controlled maintenance plan; and maintenance of art and memorials.  |

March 30, 2001                      Tour of the Capitol; Capitol life safety project; committee expense reimbursements; proposed legislation; recommendations to the Capital Development Committee; and art in public places.

April 27, 2001                      Proposal for a gift of art to the Capitol; safety and security policies for the Capitol; tour of the State Patrol command center; criteria for the gift of art and memorials to the Capitol; and purchase of additional "State Symbols and Emblems" brochures.

## **Memoranda**

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*Advisement to the Capital Development Committee Regarding a Request to Conduct a Quilt Showing in the Capitol, August 4, 2000*

*Request to the Department of Personnel to Remove the Bust of Former-Governor Roy Romer from the Capitol Rotunda, September 7, 2000*

*Recommendations to the Capital Development Committee to Replace the Temporary Ramp at the Entrance to the House Chambers, December 1, 2000*

*Recommendations to the Capital Development Committee to Pursue Funding to Develop a Comprehensive Master Plan for the Capitol Complex, February 6, 2001*

*Recommendations to the Capital Development Committee Regarding the Updated Life Safety Plan for the Capitol, May 1, 2001*

## **Reports**

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*History of the Development of the State Capitol Life Safety Project, 1990-2001, Legislative Council Staff*

*An Assessment of the Condition of the Capitol Annex Building Systems, Legislative Council Staff*