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State Capitol Building

Advisory Committee

Report to the
COLORADO
GENERAL ASSEMBLY

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Colorado Legislative Council
Research Publication No. 516
December 2003

**ANNUAL REPORT
FY 2002-03**

**STATE CAPITOL BUILDING
ADVISORY COMMITTEE**

**Report to the
Colorado General Assembly**

**Research Publication No. 516
December 2003**



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December 2003

To Members of the Sixty-third General Assembly:

Submitted herewith is the "State Capitol Building Advisory Committee Annual Report for FY 2002-03."

The purpose of this report is to provide an annual summary of the committee's activities, including an explanation of the significant issues considered by the committee; a review of Capitol improvement projects; updates on Capitol publications and memorabilia; a review of committee events; and an explanation of committee recommendations to the Capital Development Committee and the Governor.

The annual report also serves as an informational document for the Capital Development Committee, the Governor, the interested public, and any other entity or individual interested in the advisory committee's consideration of issues regarding the Capitol and its grounds.

Respectfully submitted,

Charles S. Brown
Director
Legislative Council

CB/ST/mg

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www.state.co.us/gov_dir/leg_dir/lcsstaff/2003/03interim.htm

STATE CAPITOL BUILDING ADVISORY COMMITTEE

Members of the Committee July 2002 to December 2002

Representative Steve Johnson, Chairman	Ms. Joan Johnson, Vice Chairman
Ms. Lee Bahrych	Senator Pat Pascoe
Ms. Georgianna Contiguglia	Ms. Mickey Pearce
Mr. C.W. (Chick) Lee	Mr. Paul Schauer
Ms. Barbara McTurk	Ms. Diann Sill
Mr. Richard Malinowski	Ms. Heather Witwer

Members of the Committee January 2003 to June 2003

Senator Steve Johnson, Chairman	Ms. Joan Johnson, Vice Chairman
Ms. Georgianna Contiguglia	Ms. Barbara McTurk
Mr. David Hite	Ms. Mickey Pearce
Representative Ramey Johnson	Mr. Paul Schauer
Mr. C.W. (Chick) Lee	Ms. Diann Sill
Mr. Frank Lombardi	Ms. Heather Witwer

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Jason Gelender
Senior Staff Attorney

EXECUTIVE SUMMARY

Committee Charge

Section 24-82-108 of the Colorado Revised Statutes establishes the State Capitol Building Advisory Committee's authority to serve in an advisory capacity to the Capital Development Committee and the Governor on certain issues regarding the Capitol and its grounds.

There are twelve members on the advisory committee. Four members are appointed by the Governor, three are appointed by the President of the Senate, three are appointed by the Speaker of the House, and two members serve ex officio. Of the members appointed by the Governor, one is to be an architect knowledgeable about the historic and architectural integrity of the building. The ex officio members are to be the president of the state historical society or a designee of the president, and the executive director of the Department of Personnel and Administration or a designee of the executive director. Appointed members serve a term of two years, while ex officio members serve as long as their office is held.

The committee is required to meet at the Capitol at least three times per year at the call of the chairman. One meeting is to be designated as the annual meeting. At the annual meeting, members elect a chairman to serve a one-year term.

Committee Activities

The State Capitol Building Advisory Committee was established by House Bill 91-1007, a measure signed by the Governor on May 16, 1991. Since its first meeting on July 26, 1991, the committee has met on a frequent basis to consider a wide variety of issues concerning the Capitol and its grounds. The committee has been involved in continuing deliberations regarding renovation of the Capitol, life safety provisions, improvements to the Capitol grounds, public use of the Capitol and its grounds, use of public space in the Capitol for the display of art and memorials, and controlled maintenance requirements for the Capitol.

The committee also serves as an effective agent and liaison of the General Assembly and the Governor. The committee is committed to spending necessary time to assist in implementing the broad policy decisions of the General Assembly as well as making recommendations upon proposals offered by citizens and citizen groups.

The advisory committee held three regular committee meetings during FY 2002-03. Activities performed by the committee during the year included:

- consideration of a request to conduct a quilt showing in the Capitol;
- a review of the Committee's criteria for gifts of art and memorials to the Capitol;
- endorsement of the Department of Personnel and Administration's request to the Colorado Historical Fund for a grant to resume the Capitol Life Safety project;
- statement of intent to acquire a portrait of President George W. Bush from a Colorado artist for the Capitol;
- a review of plans submitted by the Colorado State Patrol for security improvements for the Capitol;
- consideration of proposals for interpretive signage submitted by the Colorado Historical Society explaining the reference to "Sand Creek" on the Civil War Monument;
- a report to the Capital Development Committee and the Governor regarding recommendations for the Capitol and Capitol grounds;
- a public ceremony to dedicate the interpretive plaque installed at the Civil War Monument;
- a review of the Department of Personnel and Administration's preliminary plans to resume the Capitol Life Safety project during the 2003 interim;
- acceptance of funds donated to the Committee to purchase a portrait of President George W. Bush;
- a review of a draft contract to purchase a presidential portrait;
- a review of a publication regarding the Colorado Veterans' Monument in Lincoln Park; and
- consideration of a proposal by the Office of the United States Geological Survey to donate an educational historic map of Colorado to the Capitol.

Committee Recommendations

During FY 2002-03, the committee submitted recommendations to the Capital Development Committee, the Governor, and the Executive Committee of the Legislative Council regarding:

- security improvements as proposed by the Colorado State Patrol;
- interpretive signage for the reference to "Sand Creek" on the Civil War Monument on the Capitol west lawn; and
- endorsement of the Department of Personnel and Administration's application to the State Historical Fund for a grant to fund the Capitol Life Safety construction project.

STATUTORY AUTHORITY AND RESPONSIBILITIES

Pursuant to Section 24-82-108, C.R.S., the State Capitol Building Advisory Committee was created to “ensure that structural changes and innovations do not injure or dramatically change the state Capitol building or the historic items contained within the building.”

Duties

The statute directs the advisory committee to review plans to restore, redecorate, or reconstruct space within the public and ceremonial areas of the state Capitol buildings group, the legislative services building and its surrounding grounds, and the surrounding grounds of the state Capitol building. The advisory committee is required to make recommendations to the Capital Development Committee and the Governor based on such plans. The statute requires the advisory committee to:

- create an inventory of furniture original to the Capitol and determine which pieces of damaged furniture are to be restored or renovated;
- present a plan for developing publications on the history of the Capitol and for developing Capitol memorabilia for sale to the public;
- evaluate proposals for use of the Capitol driveways; and
- evaluate proposals for the gift or loan of objects of art to the building and its grounds.

Additional Authority

The statute authorizes the advisory committee to:

- engage in long-range planning for modifications and improvement to the Capitol and its grounds;
- accept gifts, grants, or donations from private or public sources to develop publications and memorabilia;
- expend moneys from the committee's special account to publish and develop memorabilia; restore the Capitol, the Legislative Services Building, and the Capitol grounds; and for other related and necessary purposes; and
- call upon the staff of Legislative Council and the Department of Personnel and Administration for necessary assistance.

In addition, the advisory committee has occasionally been called upon by the Capital Development Committee, the Executive Committee of the Legislative Council, Legislative Council Staff, the Office of Legislative Legal Services, the Governor's office, and the public to consider other issues regarding the Capitol.

SIGNIFICANT ISSUES AND RECOMMENDATIONS

Interpretive Signage for the Civil War Monument

In July 1998, the Capital Development Committee requested that the advisory committee investigate the cost and procedure for removing the words "Sand Creek" from the Civil War Memorial, and to report on what effect removing the words would have on the appearance of the memorial. The request was made in response to Senate Joint Resolution 98-034 which resolved that the words "Sand Creek" should be removed from the memorial. As an element of the committee's investigation, the committee conducted a hearing to consider public testimony on the issue.

As a result of the committee's investigations and public testimony, the advisory committee recommended that the words be retained, and that appropriate interpretive signage regarding the Sand Creek massacre be developed for permanent display on the Capitol grounds. In September 1998, the Capital Development Committee considered and approved the advisory committee's recommendations, and further recommended that future legislation be adopted to endorse the recommendations.

Senate Joint Resolution 99-017 was adopted and resolved that the words "Sand Creek" be retained on the Civil War monument, and that the Capital Development Committee, in cooperation with the Colorado Historical Society, should erect an interpretive sign or memorial for permanent display on the Capitol grounds that would explain the historic significance of the Sand Creek massacre to Colorado and the United States.

In June 2002, the staff of the Colorado Historical Society, after obtaining sufficient funding to cover the costs of developing and installing an interpretive sign or memorial, submitted initial design and placement suggestions to the advisory committee for consideration. A sub-committee comprised of committee members, advisory committee and Society staff, and resolution sponsors was organized to develop final recommendations for the memorial design, text, and placement. The sub-committee consulted with the Colorado Commission of Indian Affairs and tribal leaders who represented descendants of tribes affected by the massacre to develop appropriate memorial text, and to plan for a formal public dedication ceremony.

A brass memorial was manufactured and permanently installed at the base of the Civil War Monument. A dedication ceremony was conducted on Friday, November 29, 2002, with participation by members of the advisory committee, Colorado legislators, and tribal leaders to memorialize the anniversary of the massacre.

CAPITOL IMPROVEMENT PROJECTS

The Capitol Building Advisory Committee is statutorily required to review plans to restore, redecorate, or reconstruct space within the public and ceremonial areas of the Capitol buildings group, the Legislative Services Building, and the Capitol driveways and surrounding grounds; and to make pertinent recommendations to the Capital Development Committee and the Governor.

State law further authorizes the advisory committee, in conjunction with the Department of Personnel and Administration, to engage in long-range planning for modifications and improvements to the Capitol and its grounds.

Security Improvements

The advisory committee reviewed and favorably recommended the Colorado State Patrol's plan to replace Jersey-barriers located at the bases of the north and south exterior entrance staircases with ten vehicle planter-barriers. The temporary Jersey-barriers had been provided on loan to the Capitol by the Colorado Department of Transportation. The committee recommended a design and material architecturally appropriate for the Capitol, and the new planter-barriers were installed in November 2002.

The committee also reviewed and favorably recommended the Colorado State Patrol's plan to install additional security surveillance systems in and around the Capitol and the Legislative Services Building. The committee requested qualified staff of the Colorado Historical Society to assist the Patrol, the Department of Personnel and Administration, and contractors with the selection and appropriate installation of equipment.

Capitol Life Safety Project

House Bill 00-1451 appropriated capital construction funding to the Department of Personnel and Administration to provide life safety improvements in the Capitol. The Capital Development Committee requested that architectural and engineering plans for the project be submitted to the Capitol Building Advisory Committee for consideration as they are developed.

By November 2000, the Department of Personnel and Administration, with the assistance of a stakeholders group, had selected Fentress Bradburn Architects (architect), Gerald H. Phipps, Inc. (construction manager/general contractor), and Jacobs Facilities, Inc. (program manager) to complete the project.

By November 2001, the design and construction team updated the life safety plan, established a project schedule, completed design development for certain project

components, and started the planning process for necessary personnel relocations to allow construction activities to commence in the Capitol during the 2002 legislative interim. The Capitol Building Advisory Committee had reviewed and endorsed the following design recommendations:

- extension of the two existing stairwells in the northwest and southwest quadrants from the attic to the sub-basement;
- extension of the two existing stairwells in the northeast and southeast quadrants from the second floor to the first floor;
- sprinkler heads to be installed in public and ceremonial areas;
- provision of glass doors on each floor at the stairwells to enhance the air pressurization system;
- exit signage;
- Plexiglas smoke shields at the atrium openings;
- ornamental air return grilles;
- stair pickets, newel posts, handrails, stringers, treads, and risers;
- sub-basement exit stairwells;
- attic floor plan and stairwell access plan;
- basement convenience center (deli) floor plan and stairwell access plan; and
- basement arcade elevation plan.

The team also incorporated three controlled maintenance projects into the life safety project to capture construction efficiencies. Those projects included: safety improvements to the House and Senate chamber gallery railings; refurbishment of the interior lighting in the first floor public spaces; and certain roofing repairs.

During the 2002 legislative session, state budget reviews indicated a significant shortfall in state revenues. In March 2002, the Department of Personnel and Administration reported that design and construction activities for the life safety project for the Capitol had been suspended due to the executive order to stop work on all state construction projects that had not yet expended at least 25 percent of their respective appropriations.

At the time of the suspension, sprinkler-head replacements and fire-rated storage improvements had been completed in the sub-basement, non-destructive testing and analysis had been accomplished throughout the building, and a significant portion of the project design had been completed.

During the 2002 legislative interim, the advisory committee investigated the feasibility of requesting a grant from the State Historical Fund to resume the project. As a result of those discussions, the Department of Personnel and Administration submitted a grant application to the Fund.

During January 2003, an initial amount of moneys was granted from the Fund to the department resume a portion of the project. By June 2003, the team had fully resumed installation of new fire sprinkler and alarm systems in the sub-basement and attic, had started standpipe installations in the four quadrants, and had ordered critical long-lead construction materials.

PROPOSALS FOR GIFTS OF ART AND MEMORIALS

The Capitol Building Advisory Committee considers proposals for donated or loaned art or memorials to be placed in the public areas of the Capitol and its surrounding grounds. Current criteria limit the committee to recommending no more than one proposal per year to the Capital Development Committee.

Gifts of Art and Memorials

During FY 2002-03, the advisory committee received no proposal for a memorial or gift of art.

Presidential Portrait

As of June 2002, the advisory committee had resolved to commission a Colorado artist to paint a portrait of President George W. Bush to be included in the "Gallery of Presidents" in the third floor rotunda. The committee had also established artist selection criteria, reviewed the works of several artists, and discussed various options to obtain funds to cover the cost of the painting.

During FY 2002-03, the committee selected an artist, accepted a gift of sufficient funds from one private donor, and requested Office of Legislative Legal Services to draft a purchase contract.

PUBLICATIONS AND MEMORABILIA

Publication Plan

The advisory committee is statutorily required to present a plan to the Capital Development Committee for developing publications on the history of the Capitol and for developing Capitol memorabilia for sale to the public. These publications and memorabilia are to promote historic interest in the State Capitol and to raise moneys for the preservation of original and historic elements of the building.

Per the original plan adopted in 1991, the advisory committee published "The Pride of our People," a color booklet on the history of the Capitol; and "Women's Gold," a color brochure on the history of the Women's Gold tapestry displayed in the Capitol.

The committee subsequently developed a color video tour of the Capitol, a framed photo of the Capitol with authentic gold flakes from the dome, the *State Symbols and Emblems* brochure, and sets of note cards displaying the images of the state's symbols and emblems.

Revenues

These publications and memorabilia, except for the *State Symbols and Emblems* brochure, are offered for sale to the visiting public by the Capitol tour guides. Some items are also sold on a wholesale basis to the Colorado History Museum gift shop and the Columbine Deli in the Capitol basement for resale to the public. The brochure is distributed free of charge by the Capitol tour guides to school children visiting the Capitol.

Revenue from these sales has not only covered publication costs, but has funded the acquisition of oak benches, a presidential portrait, historic lighting fixtures and furniture original to the Capitol, plantings for the Closing Era Monument on the Capitol east lawn, and additional printings of the *State Symbols and Emblems* brochure.

The advisory committee has developed policies for the use of images contained within the committee's publications. The policies were based upon those of the Colorado Historical Society for the use of photographs from Society collections. The policies establish nominal fees for commercial use of the images.

All proceeds from publications sales and commercial use fees are credited to the committee's special account within the Public Buildings Trust Fund.

Activities

House Bill 02-1346 was enacted during the 2002 legislative session to establish rhodochrosite as the state mineral of Colorado. As a result, the advisory committee employed a graphics and publications designer during FY 2002-03 to amend the *State Symbols and Emblems* brochure to include information and color graphics regarding the state mineral. The amendments will be incorporated into the next brochure printing.

Annual Sales

The publications and memorabilia developed by the advisory committee are offered for sale to the visiting public by the Capitol tour guides. The following table provides a summary of the sales and remaining amount of each as of the end of the fiscal year.

Publication or Memorabilia	Original Inventory	Reorder	Sales	Remaining Inventory
Pride of the People	10,100	0	5,938	4,162
Women's Gold	5,000	0	3,551	1,449
Video Tour	500	0	500	0
Framed Photo	200	200	398	2
Gift Card Sets	1,350	0	230	1,120
State Symbols and Emblems	15,000	50,000	65,000*	0

* The brochure is distributed free of charge by the Capitol tour guides to school children visiting the Capitol.

RESOURCE MATERIALS

The resource materials listed below were provided to the committee or developed by Legislative Council staff during the course of the meetings. The summaries of meetings and attachments are available at the Division of Archives, 1313 Sherman Street, Denver, (303) 866-2055. For a limited time, the meeting summaries and materials developed by Legislative Council Staff are available on the Internet at:

www.state.co.us/gov_dir/leg_dir/lcsstaff/2003/03interim.

Meeting Summaries	Topics Discussed
August 16, 2002	Proposals for interpretive signage for the Civil War Monument; security improvements for the Capitol driveways; a Presidential portrait for the Capitol; funding sources for the Capitol Life Safety construction project; criteria for gifts of art and memorials; committee publications; and a request for a Capitol quilt showing.
November 29, 2002	Ceremony to dedicate the "Sand Creek" interpretive plaque at the Civil War Monument.
April 25, 2003	Election of committee officers.

Memoranda

A Response to the Colorado Quilting Council Regarding a Request to Conduct a Quilt Showing in the Capitol, August, 2002.

An Endorsement of the Department of Personnel and Administration's Request For a Grant to Fund the Capitol Life Safety Construction Project, August, 2002.

Recommendations to the Capital Development Committee, October, 2002.

Acknowledgment of Receipt of Donated Moneys to Acquire a Presidential Portrait, April, 2003.

Reports

Colorado State Capitol Life Safety Project, Revised Scope of Work for Phases I thru VI, Fentress Bradburn Architects, Ltd.